



11228 MCCOURTNEY ROAD
GRASS VALLEY, CALIFORNIA 95949
(530) 273-6217 • NEVADACOUNTYFAIR.COM

BOARD DELEGATED AUTHORITY COMMITTEE MEETING NOTICE

The Board of Directors of the 17th District Agricultural Association
will be holding a meeting on:

Thursday, April 18, 2024 at 4:05 p.m.

Nevada County Fairgrounds – Administration Office Board Room
11228 McCourtney Road, Grass Valley, California 95949

Directors

Director Jim Franks, President
Director Tom Browning

Director Arnie Romanello
Director Jeanette Royal

CEO

Andrew Trygg

Public Participation

Members of the public are invited to participate during this public meeting and may address the Board either during the Board's discussion of any particular item listed on the agenda or during the public comment portion for items not on the agenda.

While the Board values the participation of the public, please be informed that public participation will be limited to three (3) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting. The placement of an item on a future agenda is within the discretion of the Board. Public comment must be related to the Board's authority and jurisdiction. 17th District Agricultural Association agendas can be accessed on the web at: www.nevadacountyfair.com. Questions regarding agenda items should be directed to Andrew Trygg, Chief Executive Officer, at info@nevadacountyfair.com or by calling (530) 273-6217.

Public Decorum

While members of the public are encouraged to participate in dialogue with the board, they are kindly asked to hold all comments on each item until the chairperson specifically asks for public input, at which point you will be called upon by raising your hand.

Americans with Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Nevada County Fairgrounds activities may request assistance by contacting Andrew Trygg, Chief Executive Officer, at info@nevadacountyfair.com or by calling (530) 273-6217.

BOARD DELEGATED AUTHORITY COMMITTEE MEETING AGENDA

17th District Agricultural Association

Thursday, April 18, 2024 at 4:05 p.m.

Nevada County Fairgrounds – Administration Office Board Room
11228 McCourtney Road, Grass Valley, California 95949

Items listed on this agenda may be considered in any order at the discretion of the Board President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

1. CALL TO ORDER – President Franks

A. Introduction of guests

2. ROLL CALL OF DIRECTORS

A. Jim Franks – President, Tom Browning, Arnie Romanello, Jeanette Royal

B. Declaration of a Quorum

3. APPROVALS

A. Approval of Agenda

Items listed on the agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the board.

4. PUBLIC COMMENT – Limited to 3 minutes per person

While the Board values the participation of the public, please be informed that public participation will be limited to three (3) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting.

5. CONSENT CALENDAR (Any item requiring lengthy discussion will be moved to NEW Business prior to the approval of the Agenda)

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

- A. Minutes, Board Meeting – March 19, 2024
- B. Minutes, Delegated Authority Committee Meeting – March 19, 2024
- C. Rental Agreements – March and April 2024
- D. Standard Contracts – March and April 2024



6. COMMITTEE REPORTS – The Board may take approval action of committee reports.

- A. Nevada County Fairgrounds Foundation Report (Directors Royal & Franks)
 - General Update on Foundation Activities (Foundation President Ingram Spencer)
- B. Finance Committee Report (Directors Browning & Franks)
 - March financials
- C. Capital Improvements Committee Report (Directors Browning & Royal)
 - Committee meeting report
 - McCourtney Road Building
- D. Concessions Committee Report (Directors Browning & Romanello)
 - Committee meeting report
 - Former Nevada City Lions Taco Booth
- E. Executive/Governance Committee Report (Directors Franks & Browning)
- F. Interim Events Committee Report (Directors Franks & Romanello)
 - Committee meeting report
- G. Livestock & Ag Mechanics Committee Report (Directors Browning & Royal)
 - Livestock Producers Meeting Report

7. OLD BUSINESS

- A. 2024 Nevada County Fair – August 7-11, 2024
 - a. General update
 - b. Annual award ballot
 - 1. Hall of Fame
 - 2. Family of the Year
 - 3. WFA Blue Ribbon
- B. 2024 Draft Horse Classic –September 19-22, 2024
 - a. General update
- C. 2024 Country Christmas Faire – November 29 - December 1, 2024
 - a. General Update

8. NEW BUSINESS

- A. 17th DAA – Nevada County Fairgrounds Policy Manual Updates
 - a. Remove Policy 806.00 “Non-Profit Organization Food Booth Staffing”
 - b. Approval of new Temporary Employee Sick Leave Policy (901.00)

9. CORRESPONDENCE – Will be circulated (non-action item)

- A. CDFA Dymally Allatore Bilingual Services Act Language Policy



10. STAFF COMMENTS

- A. CEO Report
- B. Deputy Manager Report

11. DIRECTORS COMMENTS: (NON-DISCUSSION ITEMS)

12. ADJOURNMENT

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