



BOARD MEETING NOTICE

The Board of Directors of the 17th District Agricultural Association
will be holding a meeting on:

Tuesday, January 25, 2022 at 4:00 p.m.

Virtually via Zoom:

<https://us02web.zoom.us/j/82759176704?pwd=Vkt3eGYwTkhzR2ZhWWY2MHIJYm52UT09>

Meeting ID: 827 5917 6704

Passcode: 205796

Dial by your location

+1 669 900 9128 US (San Jose)

Meeting ID: 827 5917 6704

Passcode: 205796

Directors

Director Andrew Trygg, President
Director Jim Franks, Vice President
Director Tom Browning
Director Shanti Emerson

Director Jeanette Royal
Director Barbara McDonald
Director Arnie Romanello

In accordance with Governor Gavin Newsom's March 12, 2020 Executive Order N-25-20, Board Directors and the California Department of Food and Agriculture may attend this meeting telephonically without public notice of or access to their teleconference location. Note – this Executive Order was extended until March 31, 2022.

Public Participation

Members of the public are invited to participate during this public meeting and may address the Board either during the Board's discussion of any particular item listed on the agenda or during the public comment portion for items not on the agenda.

While the Board values the participation of the public, please be informed that public participation will be limited to five (5) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting. Placement of an item on a future agenda is within the discretion of the Board. Public comment must be related to the Board's authority and jurisdiction. 17th District Agricultural Association agendas can be accessed on the web at: www.nevadacountyfair.com. Questions regarding agenda items should be directed to ceo@nevadacountyfair.com or by calling (530) 273-6217.

Americans with Disabilities Act

mailing address 17th District Agricultural Association, 11228 McCourtney Road, Grass Valley, CA 95949
phone 530-273-6217 **fax** 530-273-1146 **web** www.nevadacountyfair.com **email** info@nevadacountyfair.com

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Nevada County Fairgrounds activities may request assistance by contacting ceo@nevadacountyfair.com or by calling (530) 273-6217.

BOARD MEETING AGENDA
17th District Agricultural Association

Tuesday, January 25, 2022 at 4:00 p.m.

Items listed on this agenda may be considered in any order at the discretion of the Board President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

- **Roll Call**
- **Call to Order – President Trygg**
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment on Items Not on the Agenda**
- **Consent Calendar (Discussion/Action)**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

 - A. Minutes, Board Meeting – December 14, 2021
 - B. Facility Rentals – December 2021, January 2022
 - C. Standard Agreements –December 2021, January 2022
- **Finance Committee Report** (Directors Browning & Franks)
 - Financial Reports (Discussion/Action) – December 2021
 - Update River Valley Community Bank signature card and all active accounts to add CEO Dale Chasse effective no sooner than February 1, 2022.
- **Nevada County Fairgrounds Foundation Report**
 - General Update on Foundation Activities
 - MOU update status
- **Executive/Governance Committee Report**
- **Capital Improvements Committee Report**
- **Concessions Committee Report**
- **Interim Events Committee Report**
- **Livestock & Ag Mechanics Committee Report**
 - Livestock producers dinner
- **(Ad Hoc) CEO Recruitment Committee**
- **Correspondence**
 - CDFA circular letter – 2022 State Rules and Addendums
 - CDFA circular letter – 2022 Secretary exhibitor handbook letter

- **2022 Nevada County Fair – August 10-14, 2022**
 - General Update
 - Slogan contest
- **2022 Draft Horse Classic – September 15-18, 2022**
 - Draft Horse Classic Committee Report (Directors Trygg & Emerson)
 - General Update
- **2022 Country Christmas Faire – November 25-27, 2022**
 - General Update
- **Update to Annual Resolutions (Discussion/Action)**
 - Delegation of Authority: Update delegation of authority to add CEO Dale Chasse effective February 1, 2022 the current delegation of authority that authorizes Andrew Trygg, Board President & Interim Chief Executive Officer and Jim Franks, Vice President the Board of Directors of the 17th District Agricultural Association to execute rental, sponsorship, judge, vendor, concessionaire, and standard agreements up to \$20,000 without further authorization from the Board of Directors. All executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. The duration of delegation is authorized for the period ending December 31, 2022.
- **WFA Convention**
 - 2022 Convention recap and reports
- **Staff Report(s)**
 - Interim CEO Report
 - Form 700 annual filing requirements
 - Interim Deputy Manager Report
- **Closed Session**
 - The Board is authorized to meet in closed session for the purpose of considering: Personnel Matter (Gov. Code § 11126(a)(1))
- **Director's Comments**
- **New Business** – for information only and consideration as a future agenda item.
- **Adjournment**

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