



## BOARD MEETING NOTICE

The Board of Directors of the 17th District Agricultural Association  
will be holding a meeting on:

**Tuesday, November 16, 2021 at 4:00 p.m.**

Nevada County Fairgrounds – Ponderosa Hall  
11228 McCourtney Road, Grass Valley, California 95949

### Directors

Director Andrew Trygg, President  
Director Jim Franks, Vice President  
Director Tom Browning  
Director Shanti Emerson

Director Barbara McDonald  
Director Arnie Romanello  
Director Jeanette Royal

In accordance with Governor Gavin Newsom's March 12, 2020 Executive Order N-25-20, Board Directors and the California Department of Food and Agriculture may attend this meeting telephonically without public notice of or access to their teleconference location.

### Public Participation

Members of the public are invited to participate during this public meeting and may address the Board either during the Board's discussion of any particular item listed on the agenda or during the public comment portion for items not on the agenda.

While the Board values the participation of the public, please be informed that public participation will be limited to five (5) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting. Placement of an item on a future agenda is within the discretion of the Board. Public comment must be related to the Board's authority and jurisdiction. 17th District Agricultural Association agendas can be accessed on the web at: [www.nevadacountyfair.com](http://www.nevadacountyfair.com). Questions regarding agenda items should be directed to Andrew Trygg, Interim Chief Executive Officer at [ceo@nevadacountyfair.com](mailto:ceo@nevadacountyfair.com) or by calling (530) 273-6217.

### Americans with Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Nevada County Fairgrounds activities may request assistance by contacting Andrew Trygg, Interim Chief Executive Officer at [ceo@nevadacountyfair.com](mailto:ceo@nevadacountyfair.com) or by calling (530) 273-6217.

**BOARD MEETING AGENDA**  
17th District Agricultural Association  
**Tuesday, October 19, 2021 at 4:00 p.m.**  
Nevada County Fairgrounds – Ponderosa Hall  
11228 McCourtney Road, Grass Valley, California 95949

Items listed on this agenda may be considered in any order at the discretion of the Board President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

- **Roll Call**
- **Call to Order – President Trygg**
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment on Items Not on the Agenda**
- **Consent Calendar (Discussion/Action)**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

  - A. Minutes, Special Board Meeting – October 19, 2021
  - B. Minutes, Regular Board Meeting – September 21, 2021
  - C. Facility Rental Agreements – November/December 2021
  - D. Standard Agreements – November/December 2021
- **Consideration of Hazardous Standard Agreements (Discussion/Action)**
- **Nevada County Fairgrounds Foundation Report** (Directors Royal & Emerson)
  - General Update on Foundation Activities
- **Memorandum between the Nevada County Fairgrounds and the Nevada County Fairgrounds Foundation**
  - General Update on MOU Status
  - Letter regarding cancelation of some 2022 fundraising events received from Foundation President Woods
- **Closed Session**
  - The Board is authorized to meet in closed session for the purpose of considering: Personnel Matter (Gov. Code § 11126(a)(1))
- **Reconvene Into Open Session** – Report of action taken, if any, during Closed Session.
- **Finance Committee Report** (Directors Browning & Franks)
- **Capital Improvements Committee Report** (Directors Romanello & Royal)
- **Concessions Committee Report** (Directors Browning & Romanello)
- **Executive/Governance Committee Report** (Directors Trygg & Franks)

- **Interim Events Committee Report** (Directors Emerson & McDonald)
- **Livestock & Ag Mechanics Committee Report** (Directors Browning & McDonald)
- **(Ad Hoc) Safe Reopening Committee** (Directors Royal & Franks)
- **(Ad Hoc) Memorial Committee** (Directors Emerson & McDonald)
- **(Ad Hoc) CEO Recruitment Committee** (Directors Royal & Trygg)
- **Correspondence**
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- **2022 Nevada County Fair – August 10-14, 2022**
  - General Update
- **2022 Draft Horse Classic – September 15-18, 2022**
  - General Update
- **2021 Country Christmas Faire – November 26-28, 2021**
  - General Update
- **Staff Report(s)**
  - Interim Deputy Manager Report
  - Interim CEO Report
- **Director’s Comments**
- **New Business** – for information only and consideration as a future agenda item.
- **Adjournment**

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