



## Minutes

Tuesday, November 19, 2019

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION WAS HELD ON NOVEMBER 19, 2019 AT 4:00 P.M. IN PONDEROSA HALL AT THE NEVADA COUNTY FAIRGROUNDS.

### Roll Call:

Directors Present: Jeanette Royal, Andrew Trygg, Tom Browning (arrived at 4:04 pm, after roll call), Shanti Emerson, Jim Franks, Barbara McDonald, Arnie Romanello, and Steve Steele.

**President Royal called the meeting to order and declared a quorum at 4:00 p.m.**

### Introduction of Guests and Staff:

Robin Hauck, Nevada County Fairgrounds Foundation; Patrick Eidman, CEO; and Wendy Oaks, Information Officer.

### Public Comment on Items Not on the Agenda

No public comment

### Consent Calendar

- A. Minutes, Board Meeting – October 15, 2019
- B. Interim Facility Rentals – October/November 2019
- C. Standard Agreements – October/November 2019
- D. Country Christmas Faire Contracts – October/November 2019
- E. Sponsorship Agreements – October/November 2019
- F. Judge Agreements – October/November 2019

**Motion 2019-70:** Motion by Director Trygg, seconded by McDonald to approve the Consent Calendar. Motion carried unanimously, 7-0 (Yes: Directors Royal, Trygg, Emerson, Franks, McDonald, Romanello, and Steele).

### **Approval of Standard Agreements – Hazardous**

Information Officer Oaks presented a summary of the Hazardous Standard Agreements

**Motion 2019-71:** Motion by Director Steele, seconded by McDonald to approve the Hazardous Standard Agreements. Motion carried unanimously, 7-0 (Yes: Directors Royal, Trygg, Emerson, Franks, McDonald, Romanello, and Steele).

### **Director Browning arrived at 4:04 pm**

### **Nevada County Fairgrounds Foundation Report**

Foundation President Robin Hauck provided a Fairgrounds Foundation update.

- The Foundation will operate the holiday bar at the Country Christmas Faire.
- The Foundation is working with local high schools to get information out about the Foundation scholarships.
- The Board will be voting on a new board member in January and there is another potential candidate applying.
- The Cioppino Feed is March 7, 2020.
- The Membership Committee and the Scholarship Committee will be meeting soon to prepare for the 2020 season.

### **Finance Committee Report**

Director Browning provided an update on October finances.

- The budget is on target - revenues are at 100% and expenses are below the budgeted amount. Kudos to CEO Eidman and the Fairgrounds staff for their work on the budget.
- There was general board discussion about opportunities and challenges in 2020.

### **LAIF Performance Report**

CEO Eidman shared a LAIF performance report from California State Treasurer Fiona Ma.

**Motion 2019-72:** Motion by Director Emerson, seconded by Steele to approve the October 2019 financials. Motion carried unanimously, 8-0 (Yes: Directors Royal, Trygg, Browning, Emerson, Franks, McDonald, Romanello, and Steele).

### **Capital Improvements Committee Report**

No report

### **Concessions Committee Report**

Director McDonald reported that the Concessions Committee recommended to staff that a meeting be scheduled with the beer concessionaires to discuss the possibility of increasing the price of beer in the 2020 season. She reported that the committee will be reviewing wine prices at their next meeting.

### **Draft Horse Classic Committee Report**

No report

### **Forest Management & Improvement Committee Report**

Director Emerson reported that there are approximately 15 trees that need to be removed because of bark beetle infestation. She said that there are also some potted trees on the grounds that are ready to be planted.

### **Governance Committee Report**

No report

### **Interim Events Committee Report**

Director Emerson reported that the Altar Show was a wonderful show and that the organization is considering having the event every other year.

### **Livestock and Ag Mechanics Committee Report**

Director Steele reviewed the following proposed changes to the 2020 Competition Handbook.

#### Recommendation #1:

Change the time of Dog Showmanship from 1 pm on Wednesday to 7 pm on Wednesday.

#### Recommendation #2:

Per the American Rabbit Breeders Association (ARBA) standards, change the Rabbit Meat Pen weight from weighing a minimum of 3.5 pounds and not over 6.5 pounds to weighing a minimum of 3.5 pounds and not over 5.5 pounds.

#### Recommendation #3:

Discontinue the JABGA (Junior American Boer Goat Association) sanction for the Youth Boer Goat Show. Keep all classes the same, except remove the five buck classes (Division 530: Class 10 & 11; Division 531: Class 10 & 11; and Division 532, Class 3).

#### Recommendation #4

Permit the addition, and inclusion in the Competition Handbook, of a cow/calf costume contest provided the contests are organized by non-Fair staff and prizes are provided by non-Fair sources.

#### Recommendation #5

Change the time of the Junior Pygmy Goat Show from 9 am on Wednesday to 11 am on Wednesday.

#### Recommendation #6

Change the time of the Junior Market Goat Show from 1 pm on Wednesday to 2 pm on Wednesday.

#### Recommendation #7

Remove the Suffolk Division from the Open (Division 601) and Youth (Division 610) Registered Purebred Breeding Sheep.

Recommendation #8

In the Bred & Fed Division for all species, develop verbiage in the Competition Handbook that states that at the judge's discretion the judge may select the winner(s) without having all animals return to the show ring.

Recommendation #9

Add verbiage to the Competition Handbook in the Breeding Swine Divisions that "If entries exceed barn capacity, Fair management may limit exhibitors to two animals per divisions 701 & 702."

Recommendation #10

Change current equitation classes (English Equitation and Western Equitation) into two classes – Class 1: Novice Equitation (walk & trot) English or Western; Class 2: Advanced Equitation (walk, trot & lope) English or Western.

Add verbiage to proposed Class 1 that reads: "Novice Equitation – participant who has never loped at a show or has only ridden under saddle for up to two years."

Recommendation #11

Add a Trail Class to the Junior Horse Show. Premiums will be the same as Equitation Class.

Recommendation #12

Add verbiage to the Competition Handbook to the Junior Horse Show rules: Horse show exhibitors must meet junior department exhibitor age requirements as defined in the state rules for California Fairs.

Recommendation #13

Adjust premiums per attached proposal.

Recommendation #14

Change entry fees for Open Beef Registered Breeding from \$8 to \$10; Dairy Open Cattle from \$8 to \$10; Dairy Cattle Youth Registered from \$6 to \$5; Dairy Cattle Youth Grade from \$3 to \$5; Pygmy Goats from \$3 to \$5; and Youth Sheep Grade/Unregistered from \$4 to \$5. See attached proposal.

Recommendation #15

Add the following reweigh verbiage in the Competition Handbook to the livestock rules: Reweigh Procedure: Reweighing of market animals will only be allowed when the first weight recorded is below minimum or above maximum and results in the animal being sifted. The exhibitor must indicate to the Livestock Superintendent immediately after the initial weight that they request a reweigh. The animal must remain in the immediate scale area in view of the Livestock Superintendent. The scale will be zeroed and the animal weighed again. The second weight becomes the official weight. If the animal is removed from the immediate scale area and then returned to the scale for a reweigh, no reweigh will be allowed.

Recommendation #16

Add the following verbiage in the Competition Handbook regarding the resale of animals:  
Currently reads: If an exhibitor is not present and ready when it is his or her turn, Fair management has the right to remove them from the auction.

Proposed verbiage: If an exhibitor is not present and ready when it is their ~~his or her~~ turn, Fair management has the right to remove the animal from the JLA and, if removed, the animal must be sold resale at the published market price for that species to the harvesting facility designated by the Fairgrounds. Animals that are removed from the JLA for the above reason will not be permitted to leave the Fairgrounds except by the livestock transportation company contracted by the Fairgrounds. Fairgrounds management has the right to grant a variance for those animals that are determined to be unable to sell, due to injury or illness, by the official Fair veterinarian.

Recommendation #17

Add verbiage to the Competition Handbook about back up animals. Proposed verbiage:

- Back-Up Market Animal(s): An exhibitor may enter up to two back-up animals.
  - Back-up animals may be different species, although a large animal back-up must be a large animal species and a small animal back-up must be a small animal species.
  - ~~If an exhibitor is entering back up animals, they must declare which animal is their primary entry and which animal(s) are back ups at the time of entry.~~
  - A back-up animal may not be simultaneously entered as a breeding animal.

Recommendation #18

Add the following verbiage in the Competition Handbook regarding the weighing of Back-Up Market Animals:

Currently reads: Animals must be clean of mud before crossing the scales. Exhibitors with backup animals can weigh both animals on the same official weigh-in day. They must declare which animal they will be showing to the Livestock Superintendent within the published weigh-in period for that species. The non-show animal must be removed from the Fairgrounds by 8 pm Tuesday, August 6, 2019.

Proposed verbiage:

Animals must be clean of mud before crossing the scales. Exhibitors with backup animals can weigh up to three animals (their market entry and up to two back-up animals) on the official weigh-in day. If the market and back-up animals are the same species, the exhibitor must declare which animal they will be showing to the Livestock Superintendent within the published weigh-in period for that species. If the exhibitor has multiple market species entered, the exhibitor must declare which animal will be shown following the conclusion of the weigh period for the last species weighed. The non-show animal(s) must be removed from the Fairgrounds by 8 pm on weigh in day.

Recommendation #19

Add the following verbiage to the Competition Handbook regarding Family Back-Up Animals.

- A Family Back-Up Animal is a back-up market animal that is shared by immediate family members.
- A Family Back-Up Animal can only be shared by immediate family members who reside in the same household and share in the responsibility of raising and caring for the back-up animal. Each family member using the same family back-up animal must properly enter and pay the appropriate entry fee prior to the entry deadline.
- A Family Back-Up Animal may only be weighed in and shown by a single family member at Fair.

Recommendation #20

Change the entry fee for back-up animals from \$5 to \$10.

Recommendation #21

Add a rule for late entries for still and livestock exhibits. Proposed verbiage for policy:

- Market and breeding animal late entries will be accepted no later than 5 p.m. on the Friday immediately following the published entry deadline. A late fee of \$50 per animal will be added to the entry fee. The applicable ownership rules, as detailed in the State Rules for California Fairs, still apply and must be verified by Fairgrounds staff for all late entries. ~~Late entries will not be considered after this deadline.~~
- Late entries for Pee Wee, Novice, Junior and Senior Showmanship classes will be accepted up until 3 pm on the Tuesday of the week of the Fair. A late fee of \$25 will be added to the entry fee and must be paid at the time the class is added. Late showmanship entries will not be accepted after this deadline.
- Ag Mechanics late entries will be accepted no later than 5 pm on the Friday immediately following the published entry deadline. A late fee of \$50 per item will be added to the entry fee. ~~Late entries will not be considered after this deadline.~~
- Still exhibit late entries will be accepted no later than 5 pm on the Friday immediately following the published entry deadline. A late fee of \$10 per item will be charged. Late entries will not be considered after this deadline.

Recommendation #22

Remove the Ag Mechanics Non-Auction Division 393.

Recommendation #23

Add a rule to the Ag Mechanics Auction Division that states that it is one exhibitor per project and no group projects are allowed.

Recommendation #24

For junior horse, junior livestock and open livestock exhibitors, add a mandatory fee of \$2 per exhibitor for liability insurance.

Recommendation #25

Change Ag Mechanics deadline from its current deadline (the same deadline as Still Exhibits) to be the same as the deadline for market animals (sheep, swine and goats), which is approximately two weeks earlier.

Recommendation #26

Add the following verbiage in the Competition Handbook to the Ag Mechanics Auction rules:  
 A majority of the Ag Mechanics project must be completed by the exhibitor at the school shop under the supervision of the Ag Mechanics instructor. A photo showing the progress of the project will be required at the time of entry.

Recommendation #27

Add verbiage to the Competition Handbook under Livestock Rules:  
 Animals that are not entered in the Fair are not allowed to be on the grounds during the Fair at any time.

**Proposed Premium Changes (Recommendation #13)**

Nevada County	Livestock Premiums								
SPECIES	1st	2nd	3rd	4th	5th	6th	7th		Entry Fee
<b>Open Beef Reg.</b>									
Registered Breeding	\$100	\$70	\$50	\$40	\$30	\$20	\$15		\$8
<b>Proposed Change</b>	<b>\$100</b>	<b>\$70</b>	<b>\$50</b>	<b>\$40</b>	<b>\$30</b>	<b>\$0</b>	<b>\$0</b>		<b>\$10</b>
Youth Beef									
Grade Breeding	\$30	\$25	\$20	\$15					\$5
<b>Proposed Change</b>	<b>\$30</b>	<b>\$25</b>	<b>\$20</b>	<b>\$15</b>	<b>\$10</b>				<b>\$5</b>
Youth Single Feeder	\$30	\$25	\$20	\$15					\$5
<b>Proposed Change</b>	<b>\$30</b>	<b>\$25</b>	<b>\$20</b>	<b>\$15</b>	<b>\$10</b>				<b>\$5</b>
Dairy Cattle Open									
Registered/Grade	\$100	\$70	\$50	\$40	\$30	\$20	\$15		\$8
<b>Proposed Change</b>	<b>\$100</b>	<b>\$70</b>	<b>\$50</b>	<b>\$40</b>	<b>\$30</b>	<b>\$0</b>	<b>\$0</b>		<b>\$10</b>
Dairy Cattle Youth									
Registered	\$60	\$50	\$40	\$30					\$6
<b>Proposed Change</b>	<b>\$50</b>	<b>\$35</b>	<b>\$25</b>	<b>\$20</b>	<b>\$15</b>				<b>\$5</b>
Grade	\$30	\$25	\$20	\$15					\$3
<b>Proposed Change</b>	<b>\$30</b>	<b>\$25</b>	<b>\$20</b>	<b>\$15</b>	<b>\$10</b>				<b>\$5</b>

Open Dairy Goat									
Registered Breeding	\$30	\$28	\$24	\$22	\$20	\$18	\$16		\$5
<b>Proposed Change</b>	<b>\$30</b>	<b>\$28</b>	<b>\$24</b>	<b>\$22</b>	<b>\$20</b>	<b>\$0</b>	<b>\$0</b>		<b>\$5</b>
Youth Dairy Goat									
Registered Breeding	\$50	\$45	\$40	\$35					\$5
<b>Proposed Change</b>	<b>\$30</b>	<b>\$28</b>	<b>\$24</b>	<b>\$22</b>	<b>\$20</b>				<b>\$5</b>
Pygmy Goats									
Registered Breeding	\$15	\$14	\$12	\$10					\$3
<b>Proposed Change</b>	<b>\$15</b>	<b>\$14</b>	<b>\$12</b>	<b>\$10</b>	<b>\$5</b>				<b>\$5</b>
Youth Boer Goats									
Registered/Grade	\$30	\$28	\$24	\$22	\$20	\$18	\$16		\$5
<b>Proposed Change</b>	<b>\$30</b>	<b>\$28</b>	<b>\$24</b>	<b>\$22</b>	<b>\$20</b>	<b>\$0</b>	<b>\$0</b>		<b>\$5</b>
Junior Horse									
Equitation	\$30	\$28	\$24	\$20					\$5
<b>Proposed Change</b>	<b>\$30</b>	<b>\$28</b>	<b>\$24</b>	<b>\$22</b>	<b>\$20</b>				<b>\$5</b>
Open Sheep									
Registered Animals	\$50	\$48	\$44	\$42	\$40	\$24	\$16		\$5
<b>Proposed Change</b>	<b>\$50</b>	<b>\$48</b>	<b>\$44</b>	<b>\$42</b>	<b>\$40</b>	<b>\$0</b>	<b>\$0</b>		<b>\$5</b>
Youth Sheep									
Registered Breeding	\$30	\$28	\$24	\$22	\$20	\$18	\$16		\$5
<b>Proposed Change</b>	<b>\$30</b>	<b>\$28</b>	<b>\$24</b>	<b>\$22</b>	<b>\$20</b>	<b>\$0</b>	<b>\$0</b>		<b>\$5</b>
Grade/Unregistered	\$30	\$28	\$24	\$22	\$20	\$18	\$16		\$4
<b>Proposed Change</b>	<b>\$30</b>	<b>\$28</b>	<b>\$24</b>	<b>\$22</b>	<b>\$20</b>	<b>\$0</b>	<b>\$0</b>		<b>\$5</b>
Youth Swine									
Registered/Grade	\$50	\$40	\$30	\$20	\$15				\$5
<b>Proposed Change</b>	<b>\$50</b>	<b>\$35</b>	<b>\$25</b>	<b>\$20</b>	<b>\$15</b>				<b>\$5</b>
Rabbit/Poultry									
Breeding	\$4	\$3.50	\$3	\$2.50	\$2	\$1.50			\$3
<b>Proposed Change</b>	<b>\$4</b>	<b>\$3.50</b>	<b>\$3</b>	<b>\$2.50</b>	<b>\$2</b>	<b>\$0</b>			<b>\$3</b>



Entry Fee for Back-Up Animals										\$5
<b>Proposed Change</b>										<b>\$10</b>

There was general Board discussion regarding the recommendations.

**Motion 2019-73:** Motion by Director Browning, seconded by Steele to approve the Livestock and Ag Mechanics Committee’s proposed changes to the 2020 Competition Handbook with the above amendments to #16, #17, and #21. Motion carried unanimously, 8-0 (Yes: Directors Royal, Trygg, Browning, Emerson, Franks, McDonald, Romanello and Steele).

**Ad Hoc Memorial Committee**

Directors McDonald and Emerson reported that they took a tour of the Fairgrounds to see the various memorials currently on the grounds. The Committee stated that it will be important to develop a policy that “grandfathers” in existing memorials while creating clear standards for future memorials.

**Ad Hoc Cannabis Event Policy Committee**

President Royal presented the idea of adding additional Board Members to the Cannabis Committee. General Board discussion followed regarding the pros and cons of a larger committee that would require public notice for the committee meetings.

**Correspondence**

CEO Eidman shared the following:

- A letter from CDFA regarding circular F2019-12/2019-2020 fair funding program. Fairs and Expositions will disburse allocation and training funds to all class I-X to IV+ eligible fairs. The Board is required to submit board approval for this allocation (see below – Standard Agreement 19-0205).
- A letter from CDFA providing a CAL-Card program update.
- An email from CDFA providing an updated “Guide to The Bagley-Keene Open Meeting Act.”
- A letter from CDFA that the CDFA State Rules Advisory Committee held its annual meeting on October 3, and that they are accepting applications for members for the 2021 State Rules Advisor Committee. CEO Eidman has expressed an interest in being on this committee.
- An email from CDFA that there will be Board and CEO training at the 2020 WFA Convention on Sunday, January 29 from 9 am to 12:30 pm.

**CDFA Standard Agreement 19-0205**

CEO Eidman requested a Board of Directors resolution for the approval of standard agreement 19-0205, which authorizes the allocation and training funds from Fairs and Expositions.

**Motion 2019-74:** Motion by Director Trygg, seconded by Director Franks, to authorize the execution of Standard Agreement 19-0205. Motion carried unanimously, 8-0 (Yes: Directors Browning, Emerson, Franks, McDonald, Romanello, Royal, Steele and Trygg).

**Updated Nevada County Fairgrounds F-31 Rental Agreement Template.**

CEO Eidman requested that this item be pulled from the agenda in order to be discussed at a future Board Meeting.

**2020 Nevada County Fair – August 12 – 16, 2020**

Theme Development: Information Officer Oaks shared the staff's top five slogan suggestions and each Director was asked to rank them in order of preference.

**2019 Draft Horse Classic – September 19 – 22, 2019**

General Update: CEO Eidman reported that DHC exhibitor Arlin Wareing expressed his thanks to the board for the full refund of his exhibitor fees.

**2019 Country Christmas Faire – November 29, 30 & December 1, 2019**

CEO Eidman reported that the vendor spaces have all been sold and there is a wait list, Santa is moving to the Cowbell Barn, and that there is a new ornament contest this year.

**CEO Report**

CEO Eidman reported on the following

- The 2017/2018 audit is still in progress. Once completed, it will be presented to the Board.
- The Senior Maintenance position and the Deputy Manager position have been posted and will close November 28.
- He attended the CFA Fall Manager's Conference in November and gave a brief overview.
- The Board discussed attendance at the WFA Annual Convention, January 19 – 22, 2020 in Reno.
- Fire Marshal concerns have prevented PG&E from using the Fairgrounds as a base camp.
- The Board was reminded to stay current on training requirements.

**Director's Comments**

- Director Royal suggested more marketing and decorating of the Fairgrounds facilities that are for rent.

**New Business**

- Director Royal and Director Trygg stated that an annual CEO evaluation needed to be done.
- Director Browning suggested having Board email addresses on the website so the public can contact the Board.
- The Board elected not to have a December meeting.
- Because the regularly scheduled January meeting is during the WFA convention, the next Board meeting will be Wednesday, January 29 at 4 pm.

**Adjournment**

With no further business, the meeting was adjourned on Tuesday, November 19, 2019 at 6:19 pm

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Patrick Eidman, Chief Executive Officer

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Jeanette Royal, President of the Board