



Minutes

Tuesday, April 16, 2019

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17TH DISTRICT AGRICULTURAL ASSOCIATION WAS HELD ON APRIL 16, 2019 AT 4:00 P.M. IN PONDEROSA HALL AT THE NEVADA COUNTY FAIRGROUNDS.

Roll Call:

Directors Present: Jeanette Royal, Andrew Trygg, Shanti Emerson, Jim Franks, Simi Lyss, Barbara McDonald, Arnie Romanello, and Steve Steele

Directors Absent: Tom Browning

President Royal called the meeting to order and declared a quorum at 4:03 p.m.

Introduction of Guests and Staff:

Christine Vana, CDFA Legal; Michele Dias, CDFA Legal; Robin Hauck, Nevada County Fairgrounds Foundation; Patrick Eidman, CEO; and Wendy Oaks, Information Officer.

Public Comment on Items Not on the Agenda

No public comment.

Consent Calendar

- A. Minutes, Board Meeting – March, 2019
- B. Interim Facility Rentals – March/April 2019
- C. Standard Agreements – March/April 2019
- D. Judge Agreements – March/April 2019
- E. Fair Concession/Vendor Contracts – March/April 2019
- F. Country Christmas Faire Contracts – March/April 2019
- G. Sponsorship Agreements – March/April 2019

CEO Eidman pulled the Country Christmas Faire contracts from the Consent Calendar and stated that he would bring them to the Board for discussion and action at the next meeting.

Motion 2019-27: Motion by Director Romanello, seconded by Director Steele to approve the Consent Calendar. Motion carried unanimously, 8-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Approval of Standard Agreements – Hazardous

Motion 2019-28: Motion by Director Trygg, seconded by Director Emerson to approve the Hazardous Standard Agreements. Motion carried unanimously, 8-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Closed Session:

The Board adjourned to closed session with Christine Vana, Staff Counsel and Michele Dias, General Counsel of CDFG Legal at 4:06 pm for the purpose of considering: Pending Litigation – State Personnel Board (Gov. Code § 11126 (e)(1))

Reconvene into Open Session

The Board reconvened into open session at 5:11 pm. No disclosable action taken. The Board provided direction to its attorneys.

Finance Committee Report

Director Trygg reported on the following:

- Leave liabilities continue to go down as CEO Eidman works with staff on leave reduction plans.
- Due to increased revenue and a decrease in expenditures, the partial liquidation of the Fairgrounds' CD (as discussed at the March Board meeting) to cover operational costs has not been necessary.
- The RV Park and interim rentals continue to outperform budget projects.
- The Fairgrounds received the annual state funding allocation.

Motion 2019-30: Motion by Director Steele, seconded by McDonald to approve the March 2019 Financials. Motion carried unanimously, 8-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Capital Improvements Committee Report

No report.

Concessions Committee Report

No report

Draft Horse Classic Committee Report

No report

Forest Management & Improvement Committee Report

No report

Governance Committee Report

No report

Interim Events Committee Report

Director Emerson reported that the Home Show was a great event and seemed well attended.

CEO Eidman reported that parking revenue was down approximately \$1,500 from last year.

Livestock Committee Report

No report

Nevada County Fairgrounds Foundation Report

Director Trygg reported the following:

- CEO Eidman requested funding from the Foundation for the Northern Mines roof repair and the Pine Tree Stage shade project. The Foundation approved both projects, for a total of \$56,826.29.
- Foundation membership is down slightly from 2018.
- Cioppino Feed revenues were up 24% from last year.
- There is a need for volunteers to serve at Foundation Station at the Strawberry Music Festival.

There was general board discussion about the importance of following state laws for all construction projects.

Foundation President Robin Hauck provided the Board with an update on scholarships, requested volunteers to help at Foundation Station during Strawberry Music Festival, discussed the Fairgrounds tour on May 9 at 3:30 pm, requested that all Fairgrounds Board members become members of the Foundation, and shared that the Foundation's MOU committee is in the process of reviewing the MOU.

Correspondence

CEO Eidman shared the following:

- A letter from CDFA: State of Emergency Proclamation.
- An email from CDFA: board Member Training Opportunity

Flying U Rodeo Company

CEO Eidman presented the contract for the Flying U Rodeo Company, the contractor for the rodeo on Wednesday, August 7, of the 2019 Nevada County Fair.

Motion 2019-31: Motion by Director Romanello, seconded by Director Emerson to approve the Flying U Rodeo Company contract. Motion carried unanimously, 8-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

All Star Motorsports Productions

CEO Eidman presented the contract for the All Start Motorsports Productions, the contractor for the arena events on Thursday, Friday and Saturday nights of the 2019 Nevada County Fair.

Motion 2019-32: Motion by Director McDonald, seconded by Director Emerson to approve the All Star Motorsports contract. Motion carried unanimously, 8-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

California Construction Authority

CEO Eidman reviewed the Individual Project Agreement (IPA) for Northern Mines roof repair.

Motion 2019-33: Motion by Director Trygg, seconded by Director McDonald to approve the California Construction Authority IPA for the Northern Mines roof repair (project 017-19-19). Motion carried unanimously, 8-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

2019 Nevada County Fair – August 7 – 11, 2019

CEO Eidman shared the following:

- 2019 Fair poster was designed by local artist Kial James and has been shared with the public.
- The Fairgrounds team is updating the Competition Handbook, which goes to print in May.
- Beef and horse entries closed on April 5. There were 34 steers entered (which is up from 25 in 2018), and 10 exhibitors entered in the horse division.
- Thursday night's arena event, produced by All Star Motorsports Productions, will be Motocross Madness and Night of Fire Thrill Show and will also feature UTV and ATV racing.
- Local vendor Lazy Dog will be returning to the 2019 Nevada County Fair.
- Caroline's Coffee has agreed to renew the contract for May 2019 through May 2020 and they will be operating the trolley at all three Fairgrounds events and select interim events.

Draft Horse Classic – September 19 – 22, 2019

CEO Eidman reported that the Draft Horse team is still working to solidify the "between classes" entertainment. He also reported that the exhibitor packet, which includes the intent to exhibit form and camping form, went to all potential exhibitors at the beginning of the month; and entertainment on the Pine Tree Stage during the Classic will go until 8:30.

Director McDonald suggested the Fairgrounds team contact the Travel Channel to cover the Classic.

CEO Report

CEO Eidman reported on the following:

- He attended CDFA's new CEO training on April 10 and 11 and provided the Board with an overview.
- The Budget and Strategic Planning Workshop has been postponed to a later date.
- The Fairgrounds submitted five projects for consideration as part of the Facility Condition Assessment/SB5 Bond Measure.
- The Northern Mines roof repairs were completed on April 15, 2019.
- Communication/internet upgrade. A new pole has been installed outside the fence of the arena pit, which will provide more reliable service.
- A director contact list was distributed, with a reminder to use ".nevadacountyfair.com" email addresses only.
- The Tall Pines cottage, which is used by RV groups, has been updated with paint. Flooring will be updated soon.
- Lions Corn Crib and the Jobs Daughter booth have plans with the Fire Marshal and CFFA for review.
- A reminder to the Board to complete their training requirements, as well as the Form 700 (Statement of Economic Interests) form.

Director's Comments

- Director McDonald offered to sponsor the barrel racing buckle for the rodeo on Wednesday night of the Fair.

New Business

Board members were invited to attend the training on May 9.

Adjournment

With no further business, the meeting was adjourned on Wednesday, April 16 at 6:47 pm.

Patrick Eidman, Chief Executive Officer

Jeanette Royal, President of the Board