



Minutes

Tuesday, March 19, 2019

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17TH DISTRICT AGRICULTURAL ASSOCIATION WAS HELD ON MARCH 19, 2019 AT 4:00 P.M. IN PONDEROSA HALL AT THE NEVADA COUNTY FAIRGROUNDS.

Roll Call:

Directors Present: Jeanette Royal, Andrew Trygg, Tom Browning, Shanti Emerson, Jim Franks, Simi Lyss, Barbara McDonald, Arnie Romanello, and Steve Steele

President Royal called the meeting to order and declared a quorum at 4:01 p.m.

Introduction of Guests and Staff:

Patrick Eidman, CEO; Wendy Oaks, Information Officer; and Dan Prout, Sierra Ministries.

Public Comment on Items Not on the Agenda

No public comment.

Consent Calendar

- A. Minutes, Board Meeting – February 19, 2019
- B. Interim Facility Rentals – February/March 2019
- C. Standard Agreements – February/March 2019
- D. Judge Agreements – February/March 2019

The Board requested to pull Items B, Interim Facility Rentals, and Item C, Standard Agreements, for further discussion.

Motion 2019-16: Motion by Director Romanello, seconded by Director Steele to approve the Board Meeting Minutes (Item A) and the Judge Agreements (Item D). Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

The Board discussed the Interim Facility Rental Agreements.

Motion 2019-17: Motion by Director Browning, seconded by Director Trygg to approve the February/March 2019 Interim Facility Rental agreements. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

The Board discussed the Standard Agreements. Director Trygg requested that Exhibit A be attached to Standard Agreements that reference Exhibit A.

Motion 2019-18: Motion by Director Steele, seconded by Director McDonald to approve the February/March 2019 Standard Agreements. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Approval of Standard Agreements – Hazardous

No hazardous agreements presented for approval.

Finance Committee Report

Director Browning presented a summary of the February 2019 financials. He stated that while revenues are exceeding budget projections and expenditures are under budget that cash flow remains tight. The Finance Committee discussed options with CEO Eidman, including partial liquidation of a CD to cover operational costs. CEO Eidman will assess the Fairground's cash position in early April and make a determination regarding the need to access the CD.

CEO Eidman provided a brief overview of operating revenues and expenses. Revenue for the RV Park and Facility Rentals remains strong.

Motion 2019-19: Motion by Director Browning, seconded by Lyss to approve the February 2019 Financials. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Capital Improvements Committee Report

No report.

Concessions Committee Report

No report

Draft Horse Classic Committee Report

No report

Forest Management & Improvement Committee Report

No report

Governance Committee Report

Director Browning requested that CEO Eidman research other Fairs policies on facility rental rates for Board members and Fairgrounds staff.

Interim Events Committee Report

Director Emerson recommended that the Interim Events Committee meet to discuss possible upgrades to Ponderosa Hall so that the facility would be more attractive and functional for weddings.

Livestock Committee Report

Director Steele reported that the Livestock Committee met with poultry leaders in the March to discuss the Newcastle Disease Outbreak and the potential impact on the Fair. He reported that since that time the California State Veterinarian is strongly encouraging Fairs to cancel their poultry shows. Based on the State Veterinarian's recommendation, the Livestock Committee recommends canceling the poultry show at the 2019 Nevada County Fair.

Motion 2019-20: Motion by Director Lyss, seconded by Emerson to cancel the poultry show at the 2019 Nevada County Fair and to authorize staff to add new educational/informational classes to the poultry division so that youth poultry exhibitors can still participate in the Fair. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Nevada County Fairgrounds Foundation Report

Director Trygg reported the following:

- The Foundation netted \$13,288 from the 2019 Cioppino Feed. It was a successful event with lots of volunteers.
- The Foundation Board voted to sponsor more than \$1,500 in still exhibit and livestock awards.
- Colleen McClain was appointed as a new Foundation Board member.

Correspondence

CEO Eidman shared the following:

- A letter of appreciation from the Rotary Club of Grass Valley for a donation to their Casino Night. CEO Eidman added that the Fairgrounds was very pleased that the Rotary had returned to Main Street Center at the Fairgrounds for their Casino Night event.
- A letter from CDFA re: AB 1499 implementation, which allots three-quarters of one percent of the total gross receipts of sales and use tax from sales occurring on a Fair's property.

California Bluegrass Association

CEO Eidman presented the rental agreement from the California Bluegrass Association.

Motion 2019-21: Motion by Director Emerson, seconded by Director Lyss to approved the California Bluegrass Association’s contract. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

2019 Nevada County Fair – August 7 – 11, 2019

CEO Eidman shared the following:

- Upcoming livestock entry deadlines for Market Beef and Junior Horse, as well as other livestock and still exhibit entry dates.
- A new online entry system, ShoWorks, is being implemented.
- New ground entertainment will be at this year’s Fair and Butler Amusements will bring a log ride to the Fair.
- The team is working with the Fire Marshal on the vendor map for Fair.
- The 2019 poster is being finalized and it will be sent to the Board later in the week

Director Trygg suggested that Sandy Ballou be recognized with a plaque for his service to the Nevada County Board of Directors. The Board suggested Karen Henderson also receive a plaque and that the plaques be presented at the Buyers Dinner at the 2019 Fair.

Selection of Awards – Family of the Year, Hall of Fame, and WFA Blue Ribbon Award: The Board reviewed and discussed the list of potential award nominees for the 2019 Family of the Year, Hall of Fame inductees and WFA Blue Ribbon award.

Motion 2019-22: Motion by Director Steele, seconded by Director Romanello to induct Bill Mitchell into the Hall of Fame. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Motion 2019-23: Motion by Director Browning, seconded by Director Steele to induct Keith Royal into the Hall of Fame. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Motion 2019-24: Motion by Director McDonald, seconded by Director Emerson to award a 2019 WFA Blue Ribbon Award to PRIDE Industries. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Motion 2019-25: Motion by Director Trygg, seconded by Director Emerson to award a 2019 WFA Blue Ribbon Award to the White Barn Project. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Motion 2019-26: Motion by Director Trygg, seconded by Director Emerson that the 2019 Fair Family of the Year be the Hansen Family (Jeff, Andrea, Savannah May and Russel). Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Draft Horse Classic – September 19 – 22, 2019

CEO Eidman reported that the invitation to exhibit will go out in April. He also reported that the Draft Horse team is working on the “between classes” entertainment.

CEO Report

CEO Eidman reported on the following:

- The Motherlode Area Meeting scheduled for March 28 may be cancelled due to low participation.
- He will be attending new CEO training on April 10 and 11.
- A budget and strategic planning session for the Board has been scheduled for April 24.
- NID donated to the Fairgrounds a 30-kW generator, which will be used to power the Administration Office in the event of a power outage.
- As part of the facility Condition Assessment/SB5 Bond Measure, Fairgrounds were given the opportunity to identify up to five deferred maintenance projects (specific to emergency preparedness) for potential funding. The Nevada County Fairgrounds will be submitting five projects – Wireless Communications Upgrade, HVAC Updates, Innergrounds Road/Paving Project, RV Park Upgrades, and Water Main/System Modernization.
- He and the team met with PG & E to discuss different options available to the Fairgrounds in the event of a power outage.
- A reminder to the Board to complete their training requirements, as well as the Form 700 (Statement of Economic Interests) form.
- Shawn Fertig and Joe Farey of the Fairgrounds Maintenance Team attended Maintenance Mania in February and received first place in the team trivia. Shawn is working on updating the Injury, Illness, and Prevention Plan (IIPP).

Director’s Comments

- Director Franks enjoyed the Foundation meeting and thanked Directors Trygg and Romanello for their work with the Foundation.
- Director McDonald received feedback from a family friend re: carnival wristbands and that there aren’t many rides available to four-year-old kids. She suggested a map of rides available by age.
- Director Browning will not be at the next meeting, as he will be out of town.

New Business

None

Adjournment

With no further business, the meeting was adjourned on Wednesday, March 19, 5:52 pm.

Patrick Eidman, Chief Executive Officer

Jeanette Royal, President of the Board