



BOARD MEETING NOTICE

The Board of Directors of the 17th District Agricultural Association
will be holding a regular monthly meeting on:

Tuesday, April 21, 2020 at 4:00 p.m.

Virtual Meeting – Public may Join Meeting by Calling (669) 900-6833 with Meeting ID 497 612 745

Directors

Director Jeanette Royal, President
Director Andrew Trygg, Vice President
Director Tom Browning
Director Shanti Emerson

Director Jim Franks
Director Barbara McDonald
Director Arnie Romanello
Director Steve Steele

In accordance with Governor Gavin Newsom's March 12, 2020 Executive Order N-25-20, Board Directors and the California Department of Food and Agriculture may attend this meeting telephonically without public notice of or access to their teleconference location.

Public Participation

Members of the public are invited to participate during this public meeting and may address the Board either during the Board's discussion of any particular item listed on the agenda or during the public comment portion for items not on the agenda.

While the Board values the participation of the public, please be informed that public participation will be limited to five (5) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting. Placement of an item on a future agenda is within the discretion of the Board. Public comment must be related to the Board's authority and jurisdiction. 17th District Agricultural Association agendas can be accessed on the web at: www.nevadacountyfair.com. Questions regarding agenda items should be directed to Patrick Eidman, Chief Executive Officer at info@nevadacountyfair.com or by calling (530) 273-6217.

Americans with Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Nevada County Fairgrounds activities may request assistance by contacting Patrick Eidman, Chief Executive Officer at info@nevadacountyfair.com or by calling (530) 273-6217.

BOARD MEETING AGENDA

17th District Agricultural Association

Virtual Meeting – Public may Join Meeting by Calling (669) 900-6833 with Meeting ID 497 612 745

Tuesday, April 21, 2020 at 4:00 p.m.

Items listed on this agenda may be considered in any order at the discretion of the Board President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

- **Roll Call**
- **Call to Order – President Royal**
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment on Items Not on the Agenda**
- **Consent Calendar**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

 - A. Minutes, Board Meeting – April 7, 2020
 - B. Standard Agreements – February/March/April 2020
 - C. Facility Rentals – March/April 2020
 - D. Judge Agreements – March/April 2020
- **Approval of Standard Agreements – Hazardous**
- **Nevada County Fairgrounds Foundation Report** (Directors Royal & Trygg)
 - General Update on Foundation Activities
 - Fairgrounds Funding Request (Discussion/Action)
- **Finance Committee Report** (Directors Browning & Trygg)
 - 2017/2018 Audit Report (Discussion/Action)
 - Financial Reports (Discussion/Action) – March, 2020
- **Capital Improvements Committee Report** (Directors Royal & Steele)
- **Concessions Committee Report** (Directors McDonald & Romanello)
 - Selection of Organization for Vacant Treat Street Booth (Discussion/Action)
- **Executive/Governance Committee Report** (Directors Royal & Trygg)
- **Interim Events Committee Report** (Directors Emerson & McDonald)
- **Livestock & Ag Mechanics Committee Report** (Directors Franks & Steele)
- **Correspondence**
 - Letter from CDFA: Instructions to Become a Qualified Fair for New Fair Funds (with associated documents)
 - Letter from CDFA: CDFA Equine Medication and Monitoring Program February 2020 Advisory Committee Meeting Update / COVID-19 Resources for Equestrian Facilities in California

mailing address 17th District Agricultural Association, 11228 McCourtney Road, Grass Valley, CA 95949

phone 530-273-6217 **fax** 530-273-1146 **web** www.nevadacountyfair.com **email** info@nevadacountyfair.com

Board Meeting Notice and Agenda Posted on 4/10/2020

- **COVID-19 Response**
 - Discussion/Action
- **New Fair Funding (Discussion/Action)**
 - Consideration of Board Resolution
 - Consideration to Adopt Work Conditions Policy (First Reading)
 - Consideration to Approve MOU
- **Proposed Grass Valley RV Resort Project Application (Discussion/Action)**
 - Review of Project Comments Prepared by Staff and Consideration of a Board Resolution.
- **2020 Nevada County Fair – August 12-16, 2020**
 - General Update
 - Entry Update
 - Fun Fair Camp
- **2020 Draft Horse Classic – September 17-20, 2020**
 - General Update
 - Draft Horse Classic Committee Report (Directors Trygg & Royal)
- **2020 Country Christmas Faire – November 27-29, 2020**
 - General Update
- **Delegation of Authority (Discussion/Action)**
 - Authorization of Patrick Eidman, Chief Executive Officer, Wendy Oaks, Deputy Manager, and the Board President to execute rental, sponsorship, judge, vendor, concessionaire, and standard agreements up to \$20,000 without further authorization from the Board of Directors. All executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. The duration of the delegation is authorized for the period ending December 31, 2020.
- **Bank Account Signatories (Discussion/Action)**
 - Designation of Patrick Eidman, Chief Executive Officer; Wendy Oaks, Deputy Manager; Jeanette Royal, Board President; and Andrew Trygg, Board Vice President; to be authorized signatories on all 17th DAA bank accounts.
- **Deputy Manager Report**
 - RV Park Operations Update
 - Job Fair
- **CEO Report**
 - 2019 Financial Review Update
 - CFA/WFA/CFSA/CDFA Updates
 - Board Training Requirements
- **Director's Comments**
- **New Business – For Information Only and Consideration as a Future Agenda Item.**
- **Adjournment**

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