



## BOARD MEETING NOTICE

The Board of Directors of the 17th District Agricultural Association  
will be holding a regular monthly meeting on:

**Wednesday, January 29, 2020 at 4:00 p.m.**

Nevada County Fairgrounds – Ponderosa Hall  
11228 McCourtney Road, Grass Valley, California 95949

### Directors

Director Jeanette Royal, President  
Director Andrew Trygg, Vice President  
Director Tom Browning  
Director Shanti Emerson

Director Jim Franks  
Director Barbara McDonald  
Director Arnie Romanello  
Director Steve Steele

### Public Participation

Members of the public are invited to participate during this public meeting and may address the Board either during the Board's discussion of any particular item listed on the agenda or during the public comment portion for items not on the agenda.

While the Board values the participation of the public, please be informed that public participation will be limited to five (5) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting. Placement of an item on a future agenda is within the discretion of the Board. Public comment must be related to the Board's authority and jurisdiction. 17th District Agricultural Association agendas can be accessed on the web at: [www.nevadacountyfair.com](http://www.nevadacountyfair.com). Questions regarding agenda items should be directed to Patrick Eidman, Chief Executive Officer at [info@nevadacountyfair.com](mailto:info@nevadacountyfair.com) or by calling (530) 273-6217.

### Americans with Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Nevada County Fairgrounds activities may request assistance by contacting Patrick Eidman, Chief Executive Officer at [info@nevadacountyfair.com](mailto:info@nevadacountyfair.com) or by calling (530) 273-6217.

**BOARD MEETING AGENDA**  
17th District Agricultural Association  
Nevada County Fairgrounds – Ponderosa Hall  
**Wednesday, January 29, 2020 at 4:00 p.m.**

Items listed on this agenda may be considered in any order at the discretion of the Board President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

- **Roll Call**
- **Call to Order – President Royal**
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment on Items Not on the Agenda**
- **Consent Calendar**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

  - A. Minutes, Board Meeting – November 19, 2019
  - B. Interim Facility Rentals – November/December 2019 & January 2020
  - C. Standard Agreements – November/December 2019 & January 2020
  - D. Country Christmas Faire Contracts – November/December 2019
  - E. Sponsorship Agreements – November/December 2019 & January 2020
- **Approval of Standard Agreements – Hazardous**
- **Nevada County Fairgrounds Foundation Report** (Directors Franks & Trygg)
  - General Update on Foundation Activities
- **Finance Committee Report** (Directors Browning & Trygg)
  - Financial Reports (Discussion/Action) – November, 2019
  - 17<sup>th</sup> DAA 2020 Budget (Discussion/Action)
- **Capital Improvements Committee Report** (Directors Royal & Steele)
- **Concessions Committee Report** (Directors McDonald & Romanello)
- **Forest Management & Improvement Committee Report** (Director Emerson & Romanello)
- **Governance Committee Report** (Directors Browning & Steele)
- **Interim Events Committee Report** (Directors Emerson & McDonald)
- **Livestock & Ag Mechanics Committee Report** (Directors Franks & Steele)
- **Ad Hoc Memorial Committee** (Directors Emerson & McDonald)
- **Ad Hoc Cannabis Event Policy Committee** (Directors Emerson & Steele)

- **Correspondence**
  - Letter from CDFA: Circular D2019-06 / DMV Employee Pull Notice Program
  - Letter from CDFA: Circular D2019-04 / SB 84 Supplemental Payment Obligations
  - Letter from CDFA: Homelessness Executive Order
  - Letter from CFSA: Insurance Information Alert
- **Requested Changes to 17<sup>th</sup> DAA Policy Manual (Discussion/Action)**
  - 727.00 Day Use of District Facilities
  - 728.00 Roller Activities
- **Updated Nevada County Fairgrounds F-31 Rental Agreement Template (Discussion/Action)**
- **2020 Western Fairs Association Convention**
  - Recap from Board and Staff
- **Nomination of Officers**
  - Announcement of Nomination of Officers
    - Nominations of Officers shall be announced at the January Regular Board Meeting (Nevada County Fairgrounds Policy 213.00)
    - Elections for the officers of Board President and Vice President shall be held at the Association's Annual Meeting which is the February Regular Directors Meeting. The term of office for President and Vice President is two years. (Nevada County Fairgrounds Policy 213.00)
- **2020 Nevada County Fair – August 12-16, 2020**
  - General Update
- **2020 Draft Horse Classic – September 17-20, 2020**
  - Draft Horse Classic Committee Report (Directors Trygg & Royal)
  - General Update
- **2019 Country Christmas Faire – November 29-30 & December 1, 2019**
  - General Update
  - Proposed addition of new booth sizes and rental rates (Discussion/Action)
- **CEO Report**
  - 2017 / 2018 Audit Update
  - Staffing Update
  - Fairs Committee – Recap
  - Board Training Requirements
- **Director's Comments**
- **New Business** – for information only and consideration as a future agenda item.
- **Adjournment**

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