



Minutes

Tuesday, June 18, 2019

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17TH DISTRICT AGRICULTURAL ASSOCIATION WAS HELD ON JUNE 18, 2019 AT 4:00 P.M. IN PONDEROSA HALL AT THE NEVADA COUNTY FAIRGROUNDS.

Roll Call:

Directors Present: Jeanette Royal, Andrew Trygg, Shanti Emerson, Jim Franks, Barbara McDonald, and Arnie Romanello.

Directors Absent: Tom Browning, Simi Lyss, and Steve Steele

President Royal called the meeting to order and declared a quorum at 4:03 p.m.

Introduction of Guests and Staff:

Lisa Ludian-Raupp, Joey Raupp and Jonny Raupp; Ann Vasser, Superior Farms; Karen Henderson, Nevada County Fairgrounds Foundation; Patrick Eidman, CEO; and Wendy Oaks, Information Officer.

Public Comment on Items Not on the Agenda

None

Consent Calendar

- A. Minutes, Board Meeting – May 9, 2019
- B. Minutes, Board Meeting – May 14, 2019
- C. Minutes, Board Meeting – May 21, 2019
- D. Interim Facility Rentals – May/June 2019
- E. Standard Agreements – May/June 2019
- F. Fair Concession/Vendor Contracts – May/June 2019
- G. Country Christmas Faire – May/June 2019
- H. Sponsorship Agreements – May/June 2019

CEO Eidman pulled the Country Christmas Faire contracts from the Consent Calendar and stated that he would bring them to the Board for discussion and action at the next meeting.

Motion 2019-40: Motion by Director Romanello, seconded by Trygg to approve Consent Calendar without the Country Christmas Faire contracts. Motion carried unanimously, 6-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, McDonald, and Romanello).

Approval of Standard Agreements – Hazardous

CEO Eidman presented a summation of the Hazardous Standard Agreements.

Motion 2019-41: Motion by Director Emerson, seconded by McDonald to approve the Hazardous Standard Agreements. Motion carried 5-0-1 (**Yes:** Directors Royal, Emerson, Franks, McDonald, and Steele. **No:** None. **Abstained:** Trygg due to a conflict of interest).

Livestock Committee Report

President Royal announced that the Livestock Committee Report would be moved up on the agenda to better accommodate guests, Lisa Ludian-Raupp, Joey Raupp, Jonny Raupp and Ann Vassar.

Lisa, Joey, Jonny and Ann each read a letter to the Board and requested a variance on the entry deadline for market lambs at the 2019 Fair for Joey and Jonny Raupp. There was general Board discussion about the request.

Motion 2019-42: Motion by Director Trygg, seconded by Emerson to allow a variance of the entry deadline for market lambs at the 2019 Fair for Joey and Jonny Raupp. Motion denied, 3-3 (**Yes:** Directors Emerson, McDonald and Romanello. **No:** Royal, Franks and Trygg).

Director Franks reported that he and CEO Eidman met with the Nevada County Livestock Producers and they would like to purchase 60 panels for the swine barn, using funds from the JLA account. The Fairgrounds currently borrows the panels each season, and the purchase has been identified as a high priority by the Livestock Producers. The Livestock Committee recommends the purchase.

Motion 2019-43: Motion by Director Franks, seconded by Trygg to approve funds from the JLA account to purchase panels from Plymouth Industries for the swine barns. Motion carried unanimously, 6-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, McDonald, and Romanello).

Finance Committee Report

Director Trygg reported that the employee accrued vacation/CTO continues to go down, the Country Christmas Faire vendor spots are almost all sold, sponsorships for Fair and DHC are strong, Fair vendor spaces are still available, the RV Park continues to perform well, and interim parking is down slightly from 2018.

He reported that the Finance Committee and CEO Eidman met with representatives from River Valley Bank and are considering changing banks, with the goal of saving money on fees and service costs.

Motion 2019-44: Motion by Director Emerson, seconded by McDonald to approve the May 2019 Financials. Motion carried unanimously, 6-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, McDonald, and Romanello).

Director Romanello left the meeting at 4:50 p.m.

Nevada County Fairgrounds Foundation Report

President Royal moved the Fairgrounds Foundation report up on the agenda to accommodate guest, Karen Henderson.

Foundation Board Director Karen reported the following:

- The Foundation is introducing a new type of membership, based on volunteer hours, called the “Friends of the Foundation” membership.
- Net revenue from drink sales at Foundation Station during Strawberry Music Festival was \$9,680.
- A plaque dedication and membership appreciation dinner will be held on October 8.

Director Trygg reported that the Foundation Board is developing a process for vetting new directors.

Capital Improvements Committee Report

No report

Concessions Committee Report

No report

Draft Horse Classic Committee Report

No report

Forest Management & Improvement Committee Report

No report

Governance Committee Report

No report

Interim Events Committee Report

Director Emerson attended the Strawberry Music Festival in May and the Bluegrass Festival in June and reported that both were clean and well run.

Correspondence

CEO Eidman shared the following:

- A letter from CDFA: Implementation of Assembly Bill 1499. CEO Eidman will provide updates to the Board on the implementation of AB1499 and ensure that any regulatory requirements are put in place, as needed.
- A letter from Shingle Springs Band of Miwok Indians: CEQA Notification.

Proposed Changes to 17th DAA Organizational/Staffing Chart (Discussion/Action)

CEO Eidman requested that the Business Assistant I position on the organizational chart be reclassified to an Accounting Technician position, which would allow for a wider range of candidates and would align with Cal HR’s recommendation to minimize utilization of Fairgrounds-specific positions.

Motion 2019-45: Motion by Director Trygg, seconded by Director Emerson to approve reclassification of the Business Assistant 1 position to Accounting Technician on the 17th DAA Organizational/Staffing Chart. Motion carried unanimously, 5-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, and McDonald).

Discharge from Accountability

CEO Eidman provided an excerpt from the Accounting Manual, which authorizes the discharge for amounts under \$500, and requested the discharge of accountability for two outstanding debts.

Motion 2019-46: Motion by Director Emerson, seconded by Director McDonald to approve the Discharge of Accountability for River Dogs in the amount of \$450 and Daniel Davis in the amount of \$305. Motion carried unanimously, 5-0 (**Yes:** Directors Royal, Trygg, Emerson, Franks, and McDonald).

2019 Nevada County Fair – August 7 – 11, 2019

CEO Eidman shared that there are new ABGA rules for Boer Goat Does, which are a deviation from what is in the Fair's Competition Handbook. The new rules will be posted on the Fairgrounds website.

He shared that the new exhibit entry program is working well and that improvements continue to be made to the program as staff receive feedback; Fair ticket sales opened June 1; entries for market beef, goats, lambs, swine and rabbit are closed and are up slightly from 2018; the job Fair went well and staff received a good number of qualified candidates for the Fair season jobs; and that there is a Concessionaires meeting on June 25 at 6 pm.

Eidman requested feedback from the Board on Director tours during the Fair and the Board agreed to revisit the topic at its July meeting.

Draft Horse Classic – September 19 – 22, 2019

CEO Eidman reported that the Art at the Classic deadline has been extended to accommodate more entries, Draft Horse exhibitor applications are arriving, and that ticket sales are down from 2018, particularly in the area of season ticket holders and RV camping during the Classic.

CEO Report

CEO Eidman reported on the following:

- There is a CDFA Board Training workshop on July 25.
- There is an AB1499 Funding Hearing on June 12 and July 11. CEO Eidman will attend the July 11 hearing.
- The shade project, funded by the Fairgrounds Foundation, has been installed over the Pine Tree Stage seating area and lights will be installed by Fair. Other upcoming maintenance projects include fixing electrical issues in the RV Park, ticket booth painting and cleaning, siding and painting at Sugar Pine Lodge, trim painting on Northern Mines, installing the NID-donated generator, addressing trip and fall areas, and working with an engineer on the main grandstands.
- PG&E lighting project update.
- The auditors are still in progress on the 2017/2018 audits.
- Fairs and Expositions will be issuing a circular regarding the sale of CBD oil on Fairgrounds. It is recommended space not be sold at Fair until a formal policy is in place.

- An anonymous donor has donated funds to replace all the panels in the small horse arena.
- The Fairgrounds will have a float in the July 4th parade. Board members are invited to participate by riding on the float.
- A reminder to the Board to complete their training requirements.

Director's Comments

- Director Trygg stated that he heard a rumor that if a Fair wants funding, that they shouldn't have gun shows on the grounds. He also asked if the PG&E shut offs would impact the Fair.
- Director McDonald suggested the Board revisit late entry options for livestock exhibitors.
- Director Royal suggested the Board discuss policies on comfort pets and service animals, and being a smoke free facility.

New Business

No new business.

Adjournment

With no further business, the meeting was adjourned on Tuesday, June 18 at 6:06 p.m.

Patrick Eidman, Chief Executive Officer

Jeanette Royal, President of the Board