



Minutes

Tuesday, May 21, 2019

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17TH DISTRICT AGRICULTURAL ASSOCIATION WAS HELD ON MAY 21, 2019 AT 10:00 A.M. IN PONDEROSA HALL AT THE NEVADA COUNTY FAIRGROUNDS.

Roll Call:

Directors Present: Jeanette Royal, Andrew Trygg, Tom Browning, Shanti Emerson, Jim Franks, Simi Lyss, Barbara McDonald, Arnie Romanello, and Steve Steele

President Royal called the meeting to order and declared a quorum at 10:01 a.m.

Introduction of Guests and Staff:

Christine Vana, CDFA Legal; Michele Dias, CDFA Legal; Phillip Kleam, DOJ; Patrick Weger, Vintage Duel Racing; Dan Prout, Sierra Ministries International; Robin Hauck, Nevada County Fairgrounds Foundation; Patrick Eidman, CEO; and Wendy Oaks, Information Officer.

Public Comment on Items Not on the Agenda

Dan Prout of Sierra Ministries shared information about Pray Nevada County.

Consent Calendar

- A. Minutes, Board Meeting – April, 2019
- B. Interim Facility Rentals – April/May 2019
- C. Standard Agreements – April/May 2019
- D. Country Christmas Faire – April/May 2019
- E. Sponsorship Agreements – April/May 2019

Motion 2019-34: Motion by Director Romanello, seconded by McDonald to approve Consent Calendar Items B – E (Interim Facility Rentals, Standard Agreements, Country Christmas Faire contracts, and Sponsorship Agreements). Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Motion 2019-35: Motion by Director Emerson, seconded by Steele to approve Consent Calendar Item A (April Board Minutes). Motion carried: 8-0-1 (**Yes:** Directors Royal, Trygg, Emerson, Franks, Lyss, McDonald, Romanello and Steele. **No:** None. **Abstained:** Browning (because he was absent from April meeting).

Approval of Standard Agreements – Hazardous

Motion 2019-26: Motion by Director Steele, seconded by Lyss to approve the Hazardous Standard Agreements. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Closed Session:

The Board adjourned to closed session with Christine Vana, Staff Counsel; Michele Dias, General Counsel of CDFA Legal; and Phillip Kleam, DOJ, at 10:09 am for the purpose of considering: Pending Litigation – State Personnel Board (Gov. Code § 11126 (e)(1))

Reconvene into Open Session

The Board reconvened into open session at 10:36 am. No disclosable action taken.

Interim Facility Rental Application (Discussion/Action)

Director Royal announced that the Interim Facility Rental Application (Vintage Duel Racing Event) was being moved up on the agenda to better accommodate a member of the public, Peter Weger.

Peter presented information to the Board and requested permission to hold a vintage duel racing event at the Nevada County Fairgrounds arena on October 4. There was general Board discussion about the event. The Interim Events Committee recommended approval of the event.

Motion 2019-37: Motion by Director Emerson, seconded by Steele to approve the Interim Facility Rental Application for a Vintage Duel Racing Event. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Finance Committee Report

Director Browning reported that CEO Eidman and the staff continue to work diligently to keep expenses down. Employee accrued vacation/CTO continues to go down. The RV Park and interim rentals continue to outperform budget projections. He also suggested that, in preparation for the 2020 budget, a budget workshop be held for the Board in October or November.

Motion 2019-38: Motion by Director Browning, seconded by Steele to approve the April 2019 Financials. Motion carried unanimously, 9-0 (**Yes:** Directors Royal, Trygg, Browning, Emerson, Franks, Lyss, McDonald, Romanello and Steele).

Capital Improvements Committee Report

Director Steele reported that the committee met to discuss facility priorities and to prepare a priorities list for the Foundation/Fairgrounds Board tour of the grounds on Tuesday, May 14.

Concessions Committee Report

Director Romanello reported that the Concessions Committee attended the annual Fair beer meeting, where the ABC rules and Fairgrounds rules were reviewed and ticket colors were chosen.

Draft Horse Classic Committee Report

No report

Forest Management & Improvement Committee Report

Director Lyss reported that the committee met to discuss the role of the committee, and what types of trees should be planted on the grounds, how they should be planted and where they should be planted. He discussed the importance of planting trees to continue to keep our Fairgrounds beautiful.

Governance Committee Report

Director Browning asked for feedback from the Board on the role of the committee.

Interim Events Committee Report

Director Emerson reported that the committee met to discuss the Vintage Duel Racing event application.

Livestock Committee Report

Director Steele reported that CDFA recommended that if a Fair had cancelled its poultry show, that they should also cancel any egg quality classes. Given the recommendation from CDFA, the committee authorized cancelling the egg classes as the 2019 Fair.

Nevada County Fairgrounds Foundation Report

Foundation President Robin Hauck reported that the tour provided to the Foundation Board on May 9 was positively received, the Foundation MOU is on hold until further direction is provided from CDFA, hot drinks will be served at Foundation Station at the Strawberry Music Festival, and the Foundation has issued a check for the shade project at Pine Tree Stage.

Director Emerson left the meeting at 11:43 am.

Correspondence

CEO Eidman shared the following:

- A letter from CDFA: Facility Condition Assessment Confirmation. The letter acknowledges receipt of the Nevada County Fairgrounds facility improvement projects.
- A letter from CDFA: Poultry Health Inspections for 2019/2020 Fair Season.
- Memo from WFA: Fairgrounds Appreciation Month and an update on the AB 1499 Fair funding.

CFSA Property Insurance

CEO Eidman reviewed the group property insurance renewal estimate for authorization and requested an annual resolution with an estimate not to exceed \$18,975.

Motion 2019-39: Motion by Director Steele, seconded by Director Trygg to approve participation in the California Fair Services Authority Group Property Insurance Program for the 2019-2020 policy year and that Patrick Eidman, CEO, is authorized to bind the coverage in an amount not to exceed \$18,975. Motion carried unanimously, 8-0 (**Yes:** Directors Royal, Browning, Franks, Lyss, McDonald, Romanello, Steele, and Trygg).

2019 Nevada County Fair – August 7 – 11, 2019

CEO Eidman shared the following:

- 2019 Competition Handbook is at the printer and will be distributed at the end of May. It's also posted online.
- Fair ticket sales begin June 1.
- Market Goat, Lambs and Swine entries opened on May 20 and will close June 7. All other livestock and still exhibit entries open June 1.
- A Job Fair will be held on Tuesday, June 11 from 3 – 6 pm at Main Street Center.
- This year's new Fun Fair Camp, where kids between the ages of 6 – 12, create exhibits to enter at the Fair, will be held on Monday, June 24 from 8:30 – 3:30 at Ponderosa Hall.
- A concessions meeting will be held on June 25 at 6 pm at Pine Tree Stage.

Draft Horse Classic – September 19 – 22, 2019

CEO Eidman reported that the Draft Horse Classic Premium Book will go to exhibitors by June 1. The book outlines policies, show and class rules, Fire Marshal requirements, and provides entry and camping forms for exhibitors. He also reported that season ticket sales and camping are lower than 2018, which is attributed to a lack of large RV groups camping this year.

CEO Report

CEO Eidman reported on the following:

- There are new smoking rules in place for staff.
- The Fairgrounds received positive feedback from the promoters of the Blacksmith Event.
- Blue Marble Jubilee update and why the May event was cancelled.

- PG&E lighting project update.
- The Jobs Daughter booth plans have been cancelled, and the Lions Corn Crib booth plans are moving forward.
- The Fairgrounds is working with BEAM to provide additional office security.
- Six trees donated from Grass Valley Rotary have been planted. There are an additional seven trees that still need to be planted.
- A reminder to the Board to complete their training requirements.
- The Board was reminded to get their Fair shirt orders to Debby.

Director's Comments

- Director McDonald thanked CEO Eidman for continuing to provide the Board with good information.
- Director Trygg stated that the Foundation meeting and tour was a well-received and that it was a great opportunity to bring the two Boards together.
- Director Royal complimented the team for their work on the Fairgrounds website. She also suggested that the Board provide a way to recognize staff members when they do an outstanding job. She suggested those who wanted to participate donate money and the Board refer to CEO Eidman on recommendations on who/when to recognize individuals.

New Business

No new business.

Adjournment

With no further business, the meeting was adjourned on Wednesday, May 21 at 12:24 pm

Patrick Eidman, Chief Executive Officer

Jeanette Royal, President of the Board