



BOARD MEETING NOTICE

The Board of Directors of the 17th District Agricultural Association
will be holding a regular monthly meeting on:

Tuesday, December 18, 2018 at 4:00 p.m.

Nevada County Fairgrounds – Ponderosa Hall
11228 McCourtney Road, Grass Valley, California 95949

Directors

Director Steve Steele, President
Director Jeanette Royal, Vice President
Director Shanti Emerson
Director Simi Lyss
Director Andrew Trygg

Director Tom Browning
Director Arnie Romanello

Public Participation

Members of the public are invited to participate during this public meeting and may address the Board either during the Board's discussion of any particular item listed on the agenda or during the public comment portion for items not on the agenda.

While the Board values the participation of the public, please be informed that public participation will be limited to five (5) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting. Placement of an item on a future agenda is within the discretion of the Board. Public comment must be related to the Board's authority and jurisdiction. 17th District Agricultural Association agendas can be accessed on the web at: www.nevadacountyfair.com. Questions regarding agenda items should be directed to Patrick Eidman, Chief Executive Officer at info@nevadacountyfair.com or by calling (530) 273-6217.

Americans with Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Nevada County Fairgrounds activities may request assistance by contacting Patrick Eidman, Chief Executive Officer at info@nevadacountyfair.com or by calling (530) 273-6217.

BOARD MEETING AGENDA
17th District Agricultural Association
Nevada County Fairgrounds
December 18, 2018

Items listed on this agenda may be considered in any order at the discretion of the Board President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

- **Roll Call**
- **Call to Order – President Steele**
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment on Items Not on the Agenda**
- **Consent Calendar**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

 - A. Minutes, Board Meeting – November 20, 2018
 - B. Interim Facility Rentals – November/December, 2018
 - C. Country Christmas Faire Concession Contracts – November/December, 2018
 - D. Country Christmas Faire Vendor Contracts – November/December, 2018
 - E. Sponsorship Contracts – November/December, 2018
- **Approval of Standard Agreements - Hazardous – N/A**
- **Closed Session**
 - The Board is authorized to enter closed session with CDFA Legal for the purpose of considering “Pending Litigation—Personnel Matter” (Gov. Code § 11126(e)(1))
- **Review of Policies and Procedures**
 - Board discussion regarding 17th DAA and CDFA policies and procedures
- **Finance Committee Report**
 - Approval of Financial Reports – November, 2018
- **Capital Improvements Committee Report** (Directors Royal and Steele)
- **Concessions Committee Report** (Directors Emerson and Romanello)
- **Draft Horse Classic Committee Report** (Directors Royal and Trygg)
- **Governance Committee Report** (Directors Browning and Romanello)
- **Interim Events Committee Report** (Directors Emerson and Royal)
- **Livestock Committee Report** (Directors Browning and Steele)

- **Nevada County Fairgrounds Foundation Report**
 - General Update on Foundation Activities
- **Correspondence**
 - California Department of Food and Agriculture – YQCA Implementation
 - California Department of Food and Agriculture – YQCA Implementation Revised
- **Country Christmas Faire, November 23-25, 2018**
 - Financial / Attendance Report
- **Music in the Mountains Contract**
 - General Update on Status of 2019 Contract Negotiations
- **CEO Report**
 - Fairgrounds LED Lighting Project Update
 - Deferred Maintenance – Doors Project Update
 - Fairgrounds Holiday Closure Dates
 - Board Training Requirements
 - Posting Minutes on the Website
 - WFA Area Chair Position
 - WFA Annual Convention – January 20-23, 2019 in Reno
- **Director’s Comments**
- **New Business** – for information only and consideration as a future agenda item.
- **Adjournment**

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