



## BOARD MEETING NOTICE

The Board of Directors of the 17th District Agricultural Association  
will be holding a regular monthly meeting on:  
**Tuesday, November 20, 2018 at 4:00 p.m.**  
Nevada County Fairgrounds – Board Room, Administration Building  
11228 McCourtney Road, Grass Valley, California 95949

### Directors

Director Steve Steele, President	Director Tom Browning
Director Jeanette Royal, Vice President	Director Arnie Romanello
Director Shanti Emerson	
Director Simi Lyss	
Director Andrew Trygg	

### Public Participation

Members of the public are invited to participate during this public meeting and may address the Board either during the Board's discussion of any particular item listed on the agenda or during the public comment portion for items not on the agenda.

While the Board values the participation of the public, please be informed that public participation will be limited to five (5) minutes per speaker in order to proceed with the agenda. The Board will not comment or otherwise consider such public comment item that is not on the agenda until and unless such item has been properly noticed on an agenda for a future meeting. Placement of an item on a future agenda is within the discretion of the Board. Public comment must be related to the Board's authority and jurisdiction. 17th District Agricultural Association agendas can be accessed on the web at: [www.nevadacountyfair.com](http://www.nevadacountyfair.com). Questions regarding agenda items should be directed to Patrick Eidman, Deputy Manager at [info@nevadacountyfair.com](mailto:info@nevadacountyfair.com) or by calling (530) 273-6217.

### Americans with Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Nevada County Fairgrounds activities may request assistance by contacting Patrick Eidman, Deputy Manager at [info@nevadacountyfair.com](mailto:info@nevadacountyfair.com) or by calling (530) 273-6217.

**BOARD MEETING AGENDA**  
17th District Agricultural Association  
Nevada County Fairgrounds  
November 20, 2018

Items listed on this agenda may be considered in any order at the discretion of the Board President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

- **Roll Call**
- **Call to Order – President Steele**
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment on Items Not on the Agenda**
- **Consent Calendar**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

  - A. Minutes, Board Meeting – October 16, 2018
  - B. Minutes, Board Meeting – October 23, 2018
  - C. Minutes, Board Meeting – October 29, 2018
  - D. Standard Agreements - Non-Hazardous – October/November, 2018
  - E. Interim Facility Rentals – October/November, 2018
  - F. Country Christmas Faire Concession Contracts – October/November, 2018
  - G. Country Christmas Faire Vendor Contracts – October/November, 2018
  - H. Country Christmas Faire Judge Contracts – October/November, 2018
  - I. Sponsorship Contracts – October/November, 2018
- **Approval of Standard Agreements - Hazardous – October/November, 2018**
- **Finance Committee Report**
  - Approval of Financial Reports – September, 2018
  - Approval of Financial Reports – October, 2018
- **Capital Improvements Committee Report**
- **Concessions Committee Report**
- **Draft Horse Classic Committee Report**
- **Governance Committee Report**
- **Interim Events Committee Report**
- **Livestock Committee Report**

- **Nevada County Fairgrounds Foundation Report**
  - General Update on Foundation Activities
- **Correspondence**
  - Bob and Betty Sagaser – Draft Horse Classic Camping
  - California Department of Food and Agriculture – Quality Assurance Training
  - California Department of Food and Agriculture – Fall Manager’s Conference
  - Penn Valley Union Elementary School District – Letter of Appreciation
- **Fair Report, August 7-11, 2019**
  - 2019 Nevada County Fair
    - Theme Development
- **Draft Horse Classic, September 21–23, 2018**
  - Financial Report, DHC
- **Country Christmas Faire, November 23-25, 2018**
  - General Update
- **CEO Recruitment / Hiring**
  - General Update
- **Music in the Mountains Contract**
  - Status Update
- **Deputy Manager Report**
  - 2019 Liability Insurance
  - 2019 Workers Compensation Insurance
  - Fairgrounds LED Lighting Project Update
  - Deferred Maintenance – Doors Project Update
  - Lions Lake Project Update
  - Proposed Organizational Chart Change
  - Board Training Requirements
  - State Rules Advisory Committee Meeting Report – October 18, 2018
  - CDFA Positive Progressive Training Report – October 25, 2018
  - CFA Fall Manager’s Conference Report – November 6-8, 2018
  - WFA Annual Convention – January 20-23, 2019 in Reno
- **Director’s Comments**
- **New Business** – for information only and consideration as a future agenda item.
- **Adjournment**

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