

## Nevada County Fairgrounds, 17<sup>th</sup> DAA

### Volunteer Duties

#### RV Park – Workamper

Principal Duties and Responsibilities may include but are not limited to:

- Assist and support the Camp Host in operating the RV Park.
- Explain camping fees to campers and assist them with their site placement and general hook-up needs.
- Assist campers by answering questions and explaining campground rules in a cheerful and helpful manner. Workamper should be familiar with campground rules and should become familiar with local points of interest and the location where local services can be obtained.
- Workamper is “on call” to assist other campers at all times of the day or night.
- Assist with dispensing propane.
- Perform the following maintenance work around the campground:
  - Clean restrooms – every week scrub restrooms and showers. Daily wipe down sinks and toilets and sweep floors as needed.
  - Check supplies.
  - Empty trash cans, as needed.
  - Change recycle bags, as needed.
  - Water RV Park landscape
  - Weed eat around RV pedestals and other areas, as necessary.
  - Pick up trash.
  - Sweeping outside restrooms and RV office.
  - Clean Tall Pines Cottage prior to and after group rentals.
  - Miscellaneous light maintenance and painting, as necessary.
- Workamper will set an example by being a model camper, practicing good housekeeping at all times in and around the camp site, and by observing all rules.
- Workamper will take no law enforcement measures other than being observant and advising campers and the public of minor rule violations. Violators of major infractions will be reported to the Nevada County Sheriff’s Department.
- Reporting Relationships:
  - The Workamper will report to the Camp Host. In the absence of the Camp Host, the Workamper will report to:
    - General organization, office issues and/or personnel issues – Patrick Eidman, Deputy Manager.
    - Maintenance issues – Tony Brock, Senior Maintenance
  - Personnel Issues – should personnel issues develop, the Workamper is to address the issue first with the Camp Host and then with the Deputy Manager. In the interest of maintaining confidentiality, personnel issues should not be discussed with employees who are not empowered to resolve the issues.

- 25 hours per week are required of this position. Workamper is welcome to volunteer more but additional hours need to be approved by the Camp Host first. Hours may be adjusted during weeks of Fair produced events and Interim Events.
  - Standard time card to be kept on a daily basis.
- Workamper is required to spend at least 4 nights per week in the campgrounds. Two consecutive days off per week, usually opposite the other hosts' will be assigned. Work weeks can include Fridays, Saturdays, Sundays and Monday holidays. There is flexibility if something special, such as a wedding or birthday comes up, or if the Workamper needs a weekend off.
  - A minimum of a three month commitment is required of this position.
- Workamper camping unit must be clean, late model (preferably 10 years old or less), and in good working condition and appearance. Camping unit must also have valid and current registration with proof of insurance.
- The Workamper's camping unit and equipment may remain on site during the full time of the assignment but may be asked to move from designated site or to share utilities during Interim Events that rent out the entire RV Park.
- Workamper sites have water, sewer and power hookups with Wi-Fi and propane. The Workamper is allowed visitors at no charge as long as prior arrangements are made with the Camp Host, and they stay at the Workamper's site (not to exceed 8 persons). Pets are welcome, but must be restrained and follow all rules pertaining to pets. Pets are not allowed in the RV Office.
- Workamper may be terminated and required to vacate the site if job performance is deemed unsatisfactory.