



AGENDA

Tuesday, June 16, 2015

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17TH DISTRICT AGRICULTURAL ASSOCIATION WILL BE HELD ON JUNE 16, 2015 AT 4:00 P.M. IN THE BOARD ROOM OF THE NEVADA COUNTY FAIRGROUNDS.

Directors:

Director Arnie Romanello, President	
Director Karen Henderson, Vice President	
Director Sandy Ballou	Director Tom Browning
Director Shanti Emerson	Director Simi Lyss
Director Jeanette Royal	Director Steve Steele
Director Andrew Trygg	

Note:

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or during the discussion of any particular item listed on the agenda. ¹ ² ³

- **Roll Call**
- **Call to Order – President Romanello**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment**

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendaized at a future meeting.

¹ Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO's office at (530) 273-6217

² 17th District Agricultural Association agendas can also be accessed on the web at: <http://www.nevadacountyfair.com>.

³ Questions regarding agenda items should be directed to the CEO's office at (530) 273-6217.

- **Consent Calendar**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

- A. Minutes, Board Meeting – May 19, 2015
- B. Standard Agreements – May & June 2015
- C. Facility Rental (Interim) Contracts – May & June 2015
- D. Judges Contracts – May 2015
- E. Fair Vendor Contracts – April & May 2015
- F. Sponsorship Contracts – May 2015
- G. Country Christmas Faire Contracts – May 2015

- **Approval of Standard Agreements – Hazard – May & June 2015**

- **Financial Reports**

- May 2015 Financial Report – Approval

- **Correspondence**

- The Sierra Fund – requesting permission to post fish consumption advisory signs at Lion’s Lake on the Fairgrounds.
- Waste Management – Waste Container Management

- **Resolutions**

- **Delegation of Authority:** Authorization of Chief Executive Officer, Rea Callender to execute rental and standard agreements up to \$20,000 without further authorization from the Board of Directors. All executive agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. The duration of delegations is authorized for the period ending December 31, 2015.
- **Authorization to Sign:** Authorization of Chief Executive Officer, Rea Callender to
 - Sign, whether manually or by facsimile signature, in the name of the 17th District Agricultural Association (dba Nevada County Fairgrounds), checks drafts, or other written orders for the payment of money in respective accounts of the 17th District Agricultural Association;
 - Issue written, telephonic, electronic, or oral instructions with respect to the transfer of funds on deposit in said respective accounts of the 17th District Agricultural Association by wire, automated clearinghouse, or other electronic means of transfer, without any written order for the payment of money being issued with respect to such transfer, provided that telephonic or oral instructions are confirmed in writing.

- **Nevada County Fairgrounds Foundation Report**

- Foundation – Whitney Pavilion Plaque - Update
- Strawberry Music Festival – Foundation Station
- General Update on Foundation Activities

- **Fair Report**
 - Competition Handbook
 - 2015 Arena Events
 - 2015 Junior Livestock Auction
 - Market animal photographs – approve the proposal to increase the exhibitor’s fee for photographs from \$8.50/photo to \$11.00/photo.
 - 2015 Fair Concessions
 - Nevada County Sheriff Explorer – Snow Cone Booth
 - Reverse previous Fair Board approval to transfer the snow cone booth from the Nevada County Sheriff Explorer to the Gold Country District.
 - Approve the Nevada County Sheriff Explorer’s request for a one year hiatus in operating the snow cone booth.
 - Treat Street Tempura Booth – transition update.
 - Vendor Meeting – Tuesday, June 24 @ 6 PM – Sugar Pine Lodge
 - Safety
 - Safety Meeting – Tuesday, July 7th @ 10 AM – Board Room
 - Sponsorship Program
 - Employees & Staffing
 - Job Fair – June 23rd @ 3 – 6 PM – Ponderosa Hall
 - Exhibits
 - Opening Day Ceremonies
- **Draft Horse Classic**
 - Premium Book – Approval of Changes
 - Marketing & Ticket Sales
 - Harvest Fair Events
 - General Planning
- **Committee Reports**
 - Executive Search Committee
 - Contracting and Procurement Policies Committee
 - Draft Horse Classic Committee
 - Fair Concessions Committee
 - Water Conservation Committee
- **CEO Report**
 - Interim Events & Rentals
 - State Fire Marshal
 - Cal Fire Booth @ Gate 5
 - Fire and Life Safety Billing Rate - Reduction
 - Department of Food & Agriculture
 - Division of Fairs & Expositions
 - California Fairs Services Authority
 - Western Fairs Association
 - California Fairs Alliance
 - Emergency Base Camp Site – Pacific Gas & Electric
- **Deputy Manager Report**
- **Executive Session – Personnel**

- **Director's Comments**
- **New Business** – for information only and consideration as a future agenda item.
- **Adjournment**