



## AGENDA

Tuesday, March 17, 2015

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION WILL BE HELD ON MARCH 17, 2015 AT 4:00 P.M. IN THE BOARD ROOM OF THE NEVADA COUNTY FAIRGROUNDS.

### Directors:

Director Arnie Romanello, President	
Director Karen Henderson, Vice President	
Director Sandy Ballou	Director Tom Browning
Director Shanti Emerson	Director Simi Lyss
Director Jeanette Royal	Director Steve Steele
Director Andrew Trygg	

### Note:

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or during the discussion of any particular item listed on the agenda. 1 2 3

- **Roll Call**
- **Call to Order – President Romanello**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment**

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting.

1 Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO's office at (530) 273-6217

2 17<sup>th</sup> District Agricultural Association agendas can also be accessed on the web at: <http://www.nevadacountyfair.com>.

3 Questions regarding agenda items should be directed to the CEO's office at (530) 273-6217.

- **Consent Calendar**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

- A. Minutes, Board Meeting – February 17, 2015
- B. Standard Agreements – February & March 2015
- C. Facility Rental (Interim Rental) Contracts – February & March 2015

- **Approval of Standard Agreements – Hazard – February 2015**

- **Financial Reports**

- December 31, 2014 Financial Report – revised final
- December 31, 2014 STOP (Statement of Operations)
- Approval of 2015 Budget
- February 2015 Financial Report
- FYE 12/31/2014 Financial Audit – Scinto Graziano, CPAs

- **Correspondence**

- Rotary Club of Grass Valley – Casino Night – Thank you

- **Adoption of Contracting Policies & Procedures – per AB2490**

AB 2490 requires that the DAA Board of Directors create their own policies and procedures for contracting and procurement.

- Committee update on Contracting Policies and Procedures. Approval of Contracting Policies and Procedures.
- Management update on Procurement Policies and Procedures

- **Nevada County Fairgrounds Foundation Report**

- 17<sup>th</sup> District Agricultural Association (Fair) Memorandum of Understanding with the Nevada County Fairgrounds Foundation – approval of MOU.
- Cioppino Feed
- Membership Campaign
- General Update on Foundation Activities

- **Fair Report**

- Approval of 2015 Fair Pricing & Ticketing Proposal
- 2015 Fair Theme “Catch the Fair Bug!” & Poster
- Competition Handbook – Proposed Changes
- 2015 Fair Concessions
  - Snow Cone Booth – Nevada County Sheriff Law Enforcement Explorers to turn over operation of the booth to the Gold Country District of the Boy Scouts of America.
- Sponsorship

- **Fair Report (continued)**

**mailing address** 17<sup>th</sup> District Agricultural Association, PO Box 2687, Grass Valley, CA 95945

**phone** 530-273-6217 **fax** 530-273-1146 **web** www.nevadacountyfair.com **email** info@nevadacountyfair.com

- 2015 Junior Livestock Auction
  - Market Animal Entry Deadlines
  - Livestock Producers Meeting – Update
- Annual Award Considerations
  - Hall of Fame
  - Family of the Year
  - Blue Ribbon Award
- **Draft Horse Classic**
  - Approval of 2015 Draft Horse Classic Admission Fees
  - 2015 Planning Update
    - Publicity & Marketing
    - Horse Expo Demonstrations
  - Performance Changes
    - Modification to “eliminations”
    - Equine act – Erik Martinovich
  - Premium Book – Proposed Changes
  - Harvest Fair Events
- **Country Christmas Faire**
  - Approval of 2015 Country Christmas Faire Admission Fees
- **CEO Report**
  - Camping
    - Approval of 2015 Camping Fees
  - Maintenance Projects
    - South Park – Sewer System
    - Main Street Center – lobby and restrooms
  - Interim Events & Rentals
  - Department of Food & Agriculture
  - Division of Fairs & Expositions
    - Letter to advise the DAA that there could be a potential conflict of interest if a current DAA director simultaneously serves as a public officer for another local or state government entity.
  - California Fairs Services Authority
    - 2015 Loss Modification Ratios and Insurance Fees
  - Western Fairs Association
  - California Fairs Alliance
  - AB 1522 Employment – Paid Sick Days
  - Affordable Care Act
- **Deputy Manager Report**
  - 17<sup>th</sup> District Agricultural Association Proposed Name Change – Update
  - Form 700 – Statement of Economic Interests – due April 1<sup>st</sup>
- **Executive Recruitment Committee Report**
- **Executive Session – Personnel**
- **Director’s Comments**
- **New Business** – for information only and consideration as a future agenda item.

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- **Adjournment**