



AGENDA

Tuesday, February 17, 2015

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17TH DISTRICT AGRICULTURAL ASSOCIATION WILL BE HELD ON FEBRUARY 17, 2015 AT 4:00 P.M. IN THE BOARD ROOM OF THE NEVADA COUNTY FAIRGROUNDS.

Directors:

Director Tom Browning, President	
Director Arnie Romanello, Vice President	
Director Sandy Ballou	Director Shanti Emerson
Director Karen Henderson	Director Simi Lyss
Director Jeanette Royal	Director Steve Steele
Director Andrew Trygg	

Note:

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or during the discussion of any particular item listed on the agenda. 1 2 3

- **Roll Call**
- **Call to Order – President Browning**
Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment**
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting.

1 Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO's office at (530) 273-6217

2 17th District Agricultural Association agendas can also be accessed on the web at: <http://www.nevadacountyfair.com>.

3 Questions regarding agenda items should be directed to the CEO's office at (530) 273-6217.

- **Consent Calendar**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

- A. Minutes, Board Meeting – January 21, 2015 & February 3, 2015
- B. Standard Agreements – February 2015
- C. Facility Rental (Interim Rental) Contracts – January & February 2015
- D. Sponsorship Contracts – January 2015

- **Approval of Standard Agreements – Hazard – January 2015**

- **Financial Reports**

- December 31, 2014 Financial Report – final
- December 31, 2014 STOP (Statement of Operations)
- Approval of Accounts Receivable Write Off – Juicy Products - \$1,850.00
- Approval of 2015 Budget
- January 2015 Financial Report

- **Correspondence**

- Controller Betty T. Yee – request for 2014 Government Compensation in California Report.

- **Adoption of Contracting Policies & Procedures – per AB2490**

AB 2490 requires that the DAA Board of Directors create their own policies and procedures for contracting and procurement. Management has drafted the Contracting Policies and Procedures for Board consideration. Drafted Procurement Policies and Procedures will be forthcoming from management.

- Appoint a Policies & Procedures Committee
- Assign the Committee to review the Contracting Policies & Procedures for approval recommendation at the March 17, 2015 Board meeting.

- **Nomination of Officers for 2015**

- Nomination of Officers

- **Nevada County Fairgrounds Foundation Report**

- 17th District Agricultural Association (Fair) Memorandum of Understanding with the Nevada County Fairgrounds Foundation – update
- Cioppino Feed – March 7, 2015
- Election of Officers
- Membership Campaign
- General Update on Foundation Activities

- **Fair Report**

- Approval of 2015 Fair Pricing & Ticketing Proposal

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- 2015 Fair Theme “Catch the Fair Bug!” & Poster Art Update
- 2015 Arena Events
 - Approval of Flying U Rodeo Proposal
 - Approval of Motorsports Proposal
 - Destruction Derby Update
- 2015 Fair Concessions
 - Staff Change
 - Rough & Ready Fire Fighters Association – reorganization to new organization, “Behind the Scenes of Rough & Ready Fire Department.”
- Ground Entertainment – “It’s a Bugs Life”
- Sponsorship
- 2015 Junior Livestock Auction
 - December 31, 2014 – Financial Report
 - Livestock Producers Meeting - Update

- **Draft Horse Classic**
 - Approval of 2015 Draft Horse Classic Admission Fees
 - 2015 Planning Update
 - Strategic Planning Meeting

- **Country Christmas Faire**
 - Approval of 2015 Country Christmas Faire Admission Fees

- **CEO Report**
 - Camping
 - Approval of 2015 Camping Fees
 - Maintenance Projects
 - South Park – Sewer System
 - Main Street Center – lobby and restrooms
 - Forest Management
 - Interim Events & Rentals
 - Department of Food & Agriculture
 - Division of Fairs & Expositions
 - California Fairs Services Authority
 - 2015 Revenue Protection Coverage
 - Deferred Maintenance Survey
 - Western Fairs Association
 - California Fairs Alliance
 - AB 1522 Employment – Paid Sick Days
 - Affordable Care Act

- **Deputy Manager Report**
 - Policy Consideration – Smoking and Vapor Free Policy
 - 17th District Agricultural Association Proposed Name Change – Update
 - Form 700 – Statement of Economic Interests – due April 1st
 - Competition Handbook Proposed Changes

- **Executive Recruitment Committee Report**

- **Executive Session – Personnel**

- **Director's Comments**
- **New Business** – for information only and consideration as a future agenda item.
- **Adjournment**