



AGENDA

Tuesday, November 19, 2013

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17TH DISTRICT AGRICULTURAL ASSOCIATION WILL BE HELD ON NOVEMBER 19, 2013 AT 4:00 P.M. IN THE BOARD ROOM OF THE NEVADA COUNTY FAIRGROUNDS.

Directors:

Director Tom Browning, President	
Director Arnie Romanello, Vice President	
Director Sandy Ballou	Director Shanti Emerson
Director Karen Henderson	Director Skip Lusk
Director Simi Lyss	Director Jeanette Royal
Director Bill Schultz	

Note:

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Committee either during the "Public Comment" portion and/or during the discussion of any particular item listed on the agenda. 1 2 3

- **Roll Call**
- **Call to Order – President Browning**
Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Committee.
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment**
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendaized at a future meeting.

- **Consent Calendar**
The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the Chief Executive Officer prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.
 - A. Minutes, Board Meeting – October 15, 2013
 - B. Standard Agreements – Non Hazardous – October & November 2013
 - C. Facility Rental (Interim Rental) Contracts – October & November 2013
 - D. Sponsorship Contracts – September & October 2013
 - E. Country Christmas Faire Contracts – October & November 2013

- **Approval of 2013 Standard Agreements – Hazardous**

- **Financial Reports**
 - Approval of October 2013 Financial Statements
 - 2014 Budget

- **Correspondence**
 - Margaret Good regarding 2013 Fair’s Floriculture exhibit competition
 - NU FFA Boosters – thank you

- **Annual Resolution**
 - **Delegation of Authority:** Authorization of Chief Executive Officer, Sandra J. Woods, and Deputy Manager, D. Robin Hauck, to execute rental and standard agreements up to \$20,000 without further authorization from the Board of Directors. All executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. The duration of delegation is authorized for the period ending December 31, 2014.

- **Fair Report**
 - 2013 Fair – Public Records Request
 - 2014 Fair Theme Contest
 - 2014 Arena Events
 - 2014 Treat Street Booths
 - Truckee Rotary Relinquish of Booth – discussion regarding process of replacing the non-profit organization.
 - Grass Valley Sportsmen’s Club – The Loading Chute – refrigeration/condenser repair and ongoing commitment to GVSC.

- **Draft Horse Classic**
 - Selection of 2014 Poster Art

- **CEO Report**
 - Maintenance Projects
 - NID culvert collapse
 - Gate 3
 - The Beer Booth Construction Project
 - Interim Events & Rentals
 - Department of Food & Agriculture
 - Division of Fairs & Expositions
 - California Fairs Services Authority
 - California Fairs Alliance
 - Managers Conference
 - Ongoing Strategic Plan
 - Meet with Administration
 - Fair Funding
 - Legislative Update SB 741
 - Western Fairs Convention (January 5-8, 2014) – Anaheim
 - Directors Strategic Leadership Workshop - January 5, 1 – 4 PM
 - Unfunded Retiree Benefits
 - Sexual Harassment Training
- **Deputy Manager Report**
 - Country Christmas Faire
- **Nevada County Fairgrounds Foundation Report**
 - Foundation’s Planning Meeting
 - Halloween Party – Saturday, October 26th
 - Beer Booth Construction
 - Membership Project
 - Cioppino Feed – March 1, 2014
- **Director’s Comments**
- **New Business** – for information only and consideration as a future agenda item.
- **Adjournment**

- 1 Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at (530) 273-6217
- 2 17th District Agricultural Association agendas can also be accessed on the web at: <http://www.nevadacountyfair.com>.
- 3 Questions regarding agenda items should be directed to the CEO’s office at (530) 273-6217.