



AGENDA
Thursday - June 20, 2013

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE 17TH DISTRICT AGRICULTURAL ASSOCIATION WILL BE HELD ON JUNE 20, 2013 AT 4:00 P.M. PONDEROSA HALL OF THE NEVADA COUNTY FAIRGROUNDS.

Directors:

Director Tom Browning, President	
Director Arnie Romanello, Vice President	
Director Sandy Ballou	Director Shanti Emerson
Director Karen Henderson	Director Skip Lusk
Director Simi Lyss	Director Jeanette Royal
Director Bill Schultz	

Note:

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or during the discussion of any particular item listed on the agenda. 1 2 3

- **Call to Order – President Browning**
Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.
- **Declaration of a Quorum**
- **Introduction of Guests and Staff**
- **Public Comment**
Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting.
- **Elephant exhibit at the 2013 Nevada County Fair**

- **Consent Calendar**
The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the General Manager prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.
 - A. Minutes, Regular Meeting – May 21, 2013
 - B. Standard Agreements – Non Hazard – May 2013
 - C. Interim Contracts – May 2013
 - D. Judges Contracts – May 2013
 - E. Fair Vendor/Concession Contracts – May 2013
 - F. Sponsorship Contracts – May 2013

- **Approval of May 2013 Standard Agreements - Hazard**

- **Approval of Financial Report – May 2013**
 - 2012 STOP (Statement of Operations) approved by the Department of Food & Agriculture.

- **Correspondence**
 - South Yuba River Citizens League – thank you
 - Family of Jeanne Rutherford – thank you
 - Glenn & Lisa Newman – thank you
 - Julie Carrara, RSVP Volunteer Coordinator – thank you
 - Grass Valley Sportsmen’s Club – thank you

- **July 4th Celebration**

- **Fair Report**
 - Sponsorships
 - Concessions
 - Arena Events
 - Public Safety
 - Alcohol Training – Wednesday, June 19th @ 3 PM – Board Room
 - Safety Meeting – Tuesday, June 25th @ 10 AM – Board Room
 - Concession Meeting – Tuesday, June 25th @ 5:30 PM – Sugar Pine Lodge
 - Junior Livestock Auction
 - Exhibits
 - Opening Day Ceremony

- **Draft Horse Classic**
 - Marketing & Ticket Sales
 - Horse Expo – Cal Exp June 7-9
 - Rural Heritage – Draft Horse Classic Highlight Show
 - Harvest Festival - Nevada County Grown – “Bounty of the County”

- **CEO Report**
 - Strategic Planning Meeting – next steps
 - Approval of Mission and Vision Statements
 - Major Gift Initiative Project with the Nevada County Fairgrounds Foundation

- **CEO Report (continued)**
 - Maintenance Projects
 - Interim Events & Rentals
 - Director & Staff Training – Sexual Harassment Training – June 20th @ 2 PM
 - Department of Food & Agriculture
 - Division of Fairs & Expositions
 - California Fairs Services Authority – Property Insurance, General Liability & Workers’ Compensation Insurance
 - Western Fairs Association
 - Directors Day and WFA Reception – California State Fair – July 18th
 - California Fairs Alliance
 - Legislative Update SB 741
 - Administration Relations Committee
 - Department of General Services – ORIM Vehicle Assessments
 - State Fire Marshal
 - Fair Funding Committee

- **Deputy Manager Report**
 - **Approval of policy regarding audio and/or video recording at Board of Directors meetings. Second reading.**
Any person attending an open and public Association meeting shall have the right to record the proceedings with an audio or video recorder or a still or motion picture camera in the absence of a reasonable finding by the Association that the recording cannot continue without noise, illumination, or obstruction of view that constitutes, or would constitute, a persistent disruption of the proceedings.
The Association shall not prohibit or otherwise restrict the broadcast of its open and public meetings in the absence of a reasonable finding that the broadcast cannot be accomplished without noise, illumination, or obstruction of view that would constitute a persistent disruption of the proceedings.
 - 4-H Reunion

- **Nevada County Fairgrounds Foundation Report**
 - Appreciation Picnic – Friday, July 19th
 - Beer Booth
 - Halloween Event
 - General Update on Foundation Activities

- **Executive Session – Personnel Issue**

- **Director’s Comments**

- **New Business** – for information only and consideration as a future agenda item.

- **Adjournment**

1 Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO’s office at (530) 273-6217

2 17th District Agricultural Association agendas can also be accessed on the web at: <http://www.nevadacountyfair.com>.

3 Questions regarding agenda items should be directed to the CEO’s office at (530) 273-6217.